

Greenfield City Council
April 21, 2021
216th Regular Meeting
7:00 p.m.
Webex Conferencing System

To join via computer:

<https://greenfieldma.my.webex.com/greenfieldma.my/j.php?MTID=mc0fefa5b2170baf79d6ccfcef372b855>

To join via phone:

+1-408-418-9388 United States Toll
Access code: 132 287 9050

AGENDA

1. Call to Order -

CHAIRS STATEMENT: This meeting is being recorded and videotaped by the City Council and GCTV-15. If any other persons present are doing the same you must notify the chairperson at this time.

2. Roll Call of Members

3. Pledge of Allegiance (voluntary)

4. Approve the March 17, 2021 City Council meeting minutes

5. Communications from Superintendent of Schools and School Committee

6. Communications from Mayor, City Officers and Employees

7. Communications from other City Employees as needed, by invitation

8. Public Comment

9. Public Hearing(s) and Second Reading(s):

- FY2022 Mayor Capital Budget
 - Authorize 5 to 7 year lease to procure an ambulance not to exceed a financed price of \$295,000.
 - Appropriate \$90,000 from Fund 8402 Capital Stabilization for DPW Gravel Crushing Costs.
 - Appropriate \$35,000 from Fund 8402 Capital Stabilization for DPW Yard HVAC Upgrades.
 - Appropriate \$100,000 for the Sidewalk Replacement Program.
 - Appropriate \$100,000 for the Highway Road Program.

- Appropriate \$145,000 for Equipment & Related Costs of GCET Expansion and Customer Installation.
- Appropriate \$492,687 for the Reconstruction of Sanderson Street.
- Appropriate \$350,000 for the Design and Construction of a City Skate Park.
- Appropriate \$50,000 for Beacon Park Recreation Upgrades.
- Appropriate \$574,205 for Sewer Upgrades, Repairs & Replacement for Reconstruction of Sanderson Street.
- Appropriate \$469,525 for Water Upgrades, Repairs & Replacement for Reconstruction of Sanderson Street.
- Appropriate \$1,350,000 for the Police Station Update & Reconfiguration.
- Appropriate \$200,000 for Replacement of a Water Dump Truck.
- Appropriate \$25,000 for a Water Rates Study, Asset Management & Emergency Response.
- Appropriate \$91,000 for Waste Water Treatment Plant Electrical Upgrades.

10. Motions, Orders, and Resolutions

- FY2022 Mayor Capital Budget
 - I. Authorize 5 to 7 year lease to procure an ambulance not to exceed a financed price of \$295,000.
 - II. Appropriate \$90,000 from Fund 8402 Capital Stabilization for DPW Gravel Crushing Costs.
 - III. Appropriate \$35,000 from Fund 8402 Capital Stabilization for DPW Yard HVAC Upgrades.
 - IV. Appropriate \$100,000 for the Sidewalk Replacement Program.
 - V. Appropriate \$100,000 for the Highway Road Program.
 - VI. Appropriate \$145,000 for Equipment & Related Costs of GCET Expansion and Customer Installation.
 - VII. Appropriate \$492,687 for the Reconstruction of Sanderson Street.
 - VIII. Appropriate \$350,000 for the Design and Construction of a City Skate Park.
 - IX. Appropriate \$50,000 for Beacon Park Recreation Upgrades.
 - X. Appropriate \$574,205 for Sewer Upgrades, Repairs & Replacement for Reconstruction of Sanderson Street.
 - XI. Appropriate \$469,525 for Water Upgrades, Repairs & Replacement for Reconstruction of Sanderson Street.
 - XII. Appropriate \$1,350,000 for the Police Station Update & Reconfiguration.
 - XIII. Appropriate \$200,000 for Replacement of a Water Dump Truck.
 - XIV. Appropriate \$25,000 for a Water Rates Study, Asset Management & Emergency Response.
 - XV. Appropriate \$91,000 for Waste Water Treatment Plant Electrical Upgrades.
 - XVI. Approve Twenty (20) Year Contract between City of Greenfield and Riverside Water District.
 - XVII. Mayor's Reappointment – Donna Woodcock, Franklin County Technical School

11. Presentation of Petitions and Similar Papers

12. Report of Committees

13. Unfinished Business

14. Old Business

15. New Business

First Reading (Pg.)

- FY2022 Operating Budget
 - Appropriate \$54,472,520 for FY2022 General Fund Budget.
 - Appropriate \$100,000 from Fund 8406 – OPEB Stabilization Fund – to reduce FY2022 Tax Rate.
 - Establish Spending Limits on Revolving Funds not to exceed \$540,950.
 - Appropriate \$1,403,465 for FY2022 Water Enterprise Fund.
 - Appropriate \$2,247,635 for FY2022 Sewer Enterprise Fund.
 - Appropriate \$1,771,602 for FY2022 GCET Enterprise Fund

16. Motions for Reconsideration

17. Adjournment

EXECUTIVE SESSION MAY BE CALLED

****Please note that the list of topics was comprehensive at the time of posting, however, the public body may consider and take action on unforeseen matters not specifically named in this notice. Posted in accordance with M.G.L.c 30A § 18-25.***

GREENFIELD CITY COUNCIL
Regular Meeting Minutes
March 17, 2021

Webex Conferencing System

7:00 pm

CALL TO ORDER: Meeting was called to order at 7:00 p.m. by President Ricketts.

CHAIRS STATEMENT: This meeting is being recorded and videotaped by the City Council and GCTV-15. If any other persons present are doing the same you must notify the chairperson at this time.

ROLL CALL OF MEMBERS: Roll Call was taken. Councilor Stempel-Rae was absent.

ALSO PRESENT: Mayor Roxann Wedegartner; City Clerk Kathryn J. Scott; Finance Director/City Auditor/City Accountant Elizabeth Gilman; School Committee Chairperson Amy Proietti; DPW Director Marlo Warner; GCTV-15 staff; Anita Fritz, *the Recorder*; and members of the public.

The Pledge of Allegiance was held.

ACCEPTANCE OF MINUTES: On a motion by Councilor Mayo, second by Councilor Guin, it was unanimously,

VOTED: TO ACCEPT THE CITY COUNCIL MINUTES OF FEBRUARY 2, AND FEBRUARY 17, 2021.

COMMUNICATIONS:

SCHOOL SUPERINTENDENT AND SCHOOL COMMITTEE: Chairperson Proietti reported the following:

- The Schools were moving to begin in-person learning for students. The Elementary Students were set to begin on April 5th, per the Order of the Governor and the Commissioner of Education Jeff Reilly. The Middle School students would begin in person learning by the end of April, the High School students would follow in May. Parents were allowed to continue at home remote learning for their children until the end of the academic school year. Remote learning would cease at the beginning of the 2021-2022 school year beginning in September.
- A special School Committee meeting was scheduled for March 18, 2021, at 6:00 pm, to discuss certain parameters for the Superintendent search process and to introduce the public to Liz Lafond from the Massachusetts Association of School Committees, who would be assisting in the hiring process for the new Superintendent.

Ms. Proietti answered the following questions from Councilors:

- Was there a plan in place to ensure all teachers, educators and other school staff members properly received the COVID-19 vaccine before returning to the in person learning environment.
- How was the School Committee handling the issue regarding a request for HIPPA protected information of the School's educators to learn if they were medically able to return for in person learning.

MAYOR, CITY OFFICERS AND EMPLOYEES: Mayor Wedegartner reported the following:

- The vaccine clinic at the John Zon Community Center had been operational since January and had administered over 5,300 vaccinations. Councilors were encouraged to volunteer at the vaccination clinics and thanked everyone involved in this endeavor.
- Addressed the issue of the constraint provided by the State as to the supply of the vaccinations and the ratio of recipients who could receive it (25% of the supply for Franklin County residents versus

75% of the supply for all other Massachusetts residents who come to Greenfield for the vaccination.)

- The City continued to be on schedule in terms of the temporary fire station project. All of the proposed bids had been received as well as the choices for the apparatus bays, living quarters and office space. The temporary fire station should be up and running by mid-August or beginning of September 2021.
- April 1, 2021, the Hope Street parking lot would be closed to the permit holders, all of whom had been notified by email as of Monday, March 15th. All parking permit holders were eligible to park in all designated areas of permitted space.
- Working with Chief of Staff Danielle Letourneau and Community Economic Development Director MJ Adams to begin reopening businesses in Greenfield, including outdoor dining.

Mayor Wedegartner answered the following questions from Councilors:

- How would the City move forward with the process of reopening businesses in Greenfield by July as well as Schools by September, with the current restraint and shortage of COVID-19 vaccinations.
- Update on the formation of the Zoning Committee as well as the Community Preservation Committee.

OTHER CITY EMPLOYEES AS NEEDED, BY INVITATION: None.

PUBLIC COMMENT: The following members of the public spoke:

- Paul Jablon, Fairview St., spoke to his support for the proposed zoning amendment in the RC district for cannabis cultivation facility.
- Carol Letson, Allen St., spoke in support for the appropriation of \$350,000 for the construction of a new City skate park.
- Susan Worgaftik, Forest Ave., spoke in support for the appropriation of \$350,000 for the construction of a new City skate park.
- Zach Podhorzer, Riddell St., spoke on behalf of Gillis McDougall, who were working on a new recreational sport project to present to the City called disc golf discs and would like to propose the construction of a nine-hole course within walking distance from Main Street.
- Rebecca King, Myers Farm Lane, spoke in support for the appropriation of \$350,000 for the construction of a new City skate park.
- Louise Amyot, Madison Cir., spoke in support for the appropriation of \$350,000 for the construction of a new City skate park.

PUBLIC HEARINGS: President Ricketts opened the public hearing at 7:54 pm. Councilor Forgey and Councilor Bottomley read the public hearing:

PUBLIC HEARING

In accordance with Home Rule Charter, the Greenfield City Council will hold a public hearing on Wed., March 17, 2021, at 7:00 p.m. at John Zon Community Center, 35 Pleasant St, or via Webex, if required: <https://greenfieldma.my.webex.com/greenfieldma.my/j.php?MTID=m0917f0997867335774b03f6374c0afd6> to receive public input on the following:

- Appropriate \$16,500 from Free Cash to Repair Traffic Lights.
- Appropriate \$20,000 from Water Retained Earnings to match grant for Millbrook Well Generator.
- Establish Municipal Pension Stabilization Fund as Authorized by MGL c. 40, §5B and Appropriate \$1,000,000 from Free Cash to the Municipal Pension Stabilization Fund.
- Appropriate \$500,000 from Free Cash to the General Stabilization Fund.

- Appropriate \$600,000 from Free Cash to the Capital Stabilization Fund.
- Appropriate \$300,000 from Free Cash to the Contract Stabilization Fund.
- Appropriate \$25,000 from Free Cash to the Compensated Absences Fund.

The City Council may consider the same on Wed., March 17, 2021, at 7:00 p.m. at John Zon Community Center, 35 Pleasant St, or via Webex, if required: <https://greenfieldma.my.webex.com/greenfieldma.my/j.php?MTID=m0917f0997867335774b03f6374c0afd6>. Materials can be obtained from the City Clerk's Office, 14 Court Sq. from 8:30 a.m.-5:00 p.m., Mon. - Fri. or phone 413-772-1555, x. 6163.
Penny Ricketts, Greenfield City Council President

President Ricketts asked if anyone from the public would like to speak on these issues. Seeing none, she closed the public hearing at 7:58 pm.

Councilor Forgey and Councilor Desorgher read the second readings:

City Council – Second Reading- March 17, 2021

- Appropriate \$16,500 from Free Cash to Repair Traffic Lights.
- Appropriate \$20,000 from Water Retained Earnings to match grant for Millbrook Well Generator.
- Establish Municipal Pension Stabilization Fund as Authorized by MGL c. 40, §5B and Appropriate \$1,000,000 from Free Cash to the Municipal Pension Stabilization Fund.
- Appropriate \$500,000 from Free Cash to the General Stabilization Fund.
- Appropriate \$600,000 from Free Cash to the Capital Stabilization Fund.
- Appropriate \$300,000 from Free Cash to the Contract Stabilization Fund.
- Appropriate \$25,000 from Free Cash to the Compensated Absences Fund.

MOTIONS, ORDERS, AND RESOLUTIONS

Order no. FY 21-056

MOTION: On a motion by Councilor Forgey, second by Councilor Jarvis, it was,

MOVED: THAT IT BE ORDERED THE CITY COUNCIL, UPON RECOMMENDATION OF MAYOR WEDEGARTNER, ORDERED THAT THE SUM OF \$16,500 TO BE APPROPRIATED FROM FREE CASH FOR THE PURPOSE REPAIRING TRAFFIC LIGHT SAFETY ISSUES.

DISCUSSION: Councilor Forgey reported the Ways & Means Committee forwarded a unanimous positive recommendation. Councilor Wheeler asked if the traffic lights located at Federal Street and Main Street were scheduled to be repaired with this appropriation.

It was by roll call, 12 yes, 0 no,

VOTED: TO APPROVE ORDER NO. FY 21-056.

Order no. FY 21-057

MOTION: On a motion by Councilor Forgey, second by Councilor Jarvis, it was,

MOVED: THAT IT BE ORDERED THE CITY COUNCIL, UPON RECOMMENDATION OF MAYOR WEDEGARTNER, ORDERED THAT THE GREENFIELD CITY COUNCIL APPROPRIATE THE SUM OF \$ 20,000 FROM WATER ENTERPRISE RETAINED EARNINGS AS A GRANT MATCH FOR THE MILLBROOK WELL GENERATOR.

DISCUSSION: Councilor Forgey reported the Ways & Means Committee forwarded a unanimous positive recommendation.

It was by roll call, 12 yes, 0 no,

VOTED: TO APPROVE ORDER NO. FY 21-057.

Order no. FY 21-058

MOTION: On a motion by Councilor Bottomley, second by Councilor Mayo, it was,

MOVED: THAT IT BE ORDERED THE CITY COUNCIL, UPON RECOMMENDATION OF MAYOR WEDEGARTNER,

WHEREAS, CHAPTER 40 §5B PROVIDES FOR THE ESTABLISHMENT OF ONE OR MORE STABILIZATION FUNDS.

WHEREAS, THE CITY OF GREENFIELD WISHES TO CREATE AN PENSION STABILIZATION FUND FOR THE PURPOSE OF FUNDING THE FUTURE PENSION ASSESSMENT SCHEDULE PAYMENTS FOR THE GREENFIELD CONTRIBUTORY RETIREMENT SYSTEM.

THE PENSION STABILIZATION FUND ESTABLISHED AS AUTHORIZED BY MASSACHUSETTS GENERAL LAWS, CHAPTER 40, §5B WILL BE FUNDED FREE CASH IN THE AMOUNT OF 1,000,000 (ONE MILLION).

MOVE THAT THE CITY OF GREENFIELD CREATE AN PENSION STABILIZATION FUND, AS AUTHORIZED UNDER MGL CHAPTER 40, §5B, AND THAT THE CITY OF GREENFIELD FUND THE PENSION STABILIZATION WITH \$1,000,000 (ONE MILLION) FROM FREE CASH.

DISCUSSION: Councilor Forgey and Councilor Jarvis announced that they would recuse themselves from the vote due to the fact they both benefit from the City pension and left the rail. Councilor Bottomley reported the Ways & Means Committee forwarded a majority positive recommendation with 2 yes, 1 no, and two abstentions. Vice President Gilmour noted that the Finance Director provided rationale as to why the establishment of the fund was a necessity and priority.

It was by roll call, 10 yes, 0 no,

VOTED: TO APPROVE ORDER NO. FY 21-058.

Councilor Forgey and Councilor Jarvis return to the rail.

Order no. FY 21-059

MOTION: On a motion by Councilor Desorgher, second by Councilor Elmer, it was,

MOVED: THAT IT BE ORDERED THE CITY COUNCIL, UPON RECOMMENDATION OF MAYOR WEDEGARTNER, ORDERED THAT THE GREENFIELD CITY COUNCIL APPROPRIATE THE SUM OF \$500,000 FROM FREE CASH TO THE GENERAL STABILIZATION FUND.

DISCUSSION: Councilor Forgey reported the Ways & Means Committee forwarded a unanimous positive recommendation.

It was by roll call, 12 yes, 0 no,

VOTED: TO APPROVE ORDER NO. FY 21-059.

Order no. FY 21-060

MOTION: On a motion by Councilor Forgey, second by Councilor Desorgher, it was,

MOVED: THAT IT BE ORDERED THE CITY COUNCIL, UPON RECOMMENDATION OF MAYOR WEDEGARTNER, ORDERED THAT THE GREENFIELD CITY COUNCIL APPROPRIATE THE SUM OF \$600,000 FROM FREE CASH TO THE CAPITAL STABILIZATION FUND.

DISCUSSION: Councilor Forgey reported the Ways & Means Committee forwarded a unanimous positive recommendation. Councilor Mayo inquired what the appropriation would be used for. Finance Director Gilman explained that it could be used for a number of projects the City may require to undertake.

It was by roll call, 12 yes, 0 no,

VOTED: TO APPROVE ORDER NO. FY 21-060.

Order no. FY 21-061

MOTION: On a motion by Councilor Elmer, second by Councilor Mayo, it was,

MOVED: THAT IT BE ORDERED THE CITY COUNCIL, UPON RECOMMENDATION OF MAYOR WEDEGARTNER, ORDERED THAT THE GREENFIELD CITY COUNCIL APPROPRIATE THE SUM OF \$300,000 FROM FREE CASH TO THE CONTRACT STABILIZATION FUND.

DISCUSSION: Councilor Forgey reported the Ways & Means Committee forwarded a unanimous positive recommendation.

It was by roll call, 12 yes, 0 no,

VOTED: TO APPROVE ORDER NO. FY 21-061.

Order no. FY 21-062

MOTION: On a motion by Councilor Mayo, second by Councilor Forgey, it was,

MOVED: THAT IT BE ORDERED THE CITY COUNCIL, UPON RECOMMENDATION OF MAYOR WEDEGARTNER, ORDERED THAT THE GREENFIELD CITY COUNCIL APPROPRIATE THE SUM OF \$25,000 FROM FREE CASH TO THE COMPENSATED ABSENCES FUND.

DISCUSSION: Councilor Forgey reported the Ways & Means Committee forwarded a unanimous positive recommendation.

It was by roll call, 12 yes, 0 no,

VOTED: TO APPROVE ORDER NO. FY 21-062.

Order no. FY 21-052

MOTION: On a motion by Councilor Desorgher, second by Councilor Forgey, it was,

MOVED: THAT IT BE ORDERED THAT THE CITY COUNCIL OF GREENFIELD AMEND THE ZONING ORDINANCE, CHAPTER 200, SECTION 200-4.2 RURAL RESIDENTIAL DISTRICT (RC); SUBSECTION C: USES BY SPECIAL PERMIT, BY STRIKING PARAGRAPHS (19) AND (20) IN THEIR ENTIRETY AND REPLACE WITH NEW PARAGRAPH (19) AS FOLLOWS:

~~(19) Marijuana cultivator limited to Tier 1 (5,000 square feet) pursuant to ~ 200-7.17.~~

~~(20) Craft marijuana cooperative pursuant to ~ 200-7.17.~~

(19) Marijuana cultivator pursuant to ~ 200-7.17, provided that any structure erected for such use in the RC Zoning District must also be usable either for other agricultural use (such as hoop houses, greenhouses and barns), or for residential use.

AND FURTHER AMENDS THE TABLE OF CONTENTS AND INDEX OF THE CODE. AND FURTHER THAT NONSUBSTANTIVE CHANGES TO THE NUMBERING OF THE ORDINANCE BE PERMITTED IN ORDER THAT IT BE IN COMPLIANCE WITH THE NUMBERING FORMAT OF THE CODE OF THE CITY OF GREENFIELD.

DISCUSSION: Councilor Desorgher reported the Economic Development Committee forwarded a unanimous positive recommendation with amendments.

MOTION: On a motion by Councilor Desorgher, second by Councilor Wheeler, it was,

MOVED: THAT THE CITY COUNCIL AMEND THE ZONING ORDINANCE, CHAPTER 200, SECTION 200-4.2 RURAL RESIDENTIAL DISTRICT (RC); SUBSECTION C: USES BY SPECIAL PERMIT, BY STRIKING PARAGRAPHS (19) AND (20) IN THEIR ENTIRETY AND REPLACE WITH NEW PARAGRAPH (19) AS FOLLOWS:

~~(19) Marijuana cultivator limited to Tier 1 (5,000 square feet) pursuant to ~ 200-7.17.~~

~~(20) Craft marijuana cooperative pursuant to ~ 200-7.17.~~

(19) Marijuana cultivator pursuant to ~ 200-7.17, provided that any structure erected for such use in the RC Zoning District must also be usable either for other agricultural use (such as hoop houses, greenhouses and barns), or for residential use.

AND FURTHER AMEND SECTION 200-4.2(C) – RURAL RESIDENTIAL DISTRICT (RC), OF THE ZONING ORDINANCE BY ADDING A NEW NUMBER 20 UNDER SUBSECTION C, USES ALLOWED BY SPECIAL PERMIT, SO THAT IT READS AS FOLLOWS:

(20) Marijuana product manufacturing and marijuana retailer as accessory uses to the use “Marijuana cultivator pursuant to ~200-7.17.”

Amend Appendix A, Table of Uses, of the Zoning Ordinance by adding the following new category:

	RC	RB	RA	SR	H	CC	LC	GC	O	GI	PI
Accessory Uses											
Cafeterias for employees, automatic teller machines, automated vending kiosks, day-care centers and other normal accessory uses to a nonresidential use	N	N	N	N	Y ¹³	Y	Y	Y	Y	Y	Y
Retail sales incidental to a permitted use or use allowed by special permit	N	N	N	N	N	SP	Y	Y	SP	SP	Y
<i>Marijuana product manufacturing and Marijuana retailer as accessory uses to a Marijuana cultivator pursuant to ~ 200-7.17</i>	<i>SP</i>	<i>N</i>	<i>N</i>	<i>N</i>	<i>N</i>	<i>N</i>	<i>N</i>	<i>N</i>	<i>N</i>	<i>N</i>	<i>N</i>
Uses Not Elsewhere Classified	SP	SP	SP	SP	SP	SP	SP	SP	SP	SP	SP

DISCUSSION: Councilor Wheeler raised concern that marijuana retail use was not allowed in the GI (General Industry) District as neither accessory nor “stand alone” use. Councilor Desorgher clarified that the use table had been corrected in regards to the GI District and retail was listed as an accessory use in that District.

It was by roll call, 12 yes, 0 no,

VOTED: TO APPROVE AMENDMENT.

Order No. FY 21-052, as amended, was on the floor: THAT IT BE ORDERED THAT THE CITY COUNCIL OF GREENFIELD AMEND THE ZONING ORDINANCE, CHAPTER 200, SECTION 200-4.2 RURAL RESIDENTIAL DISTRICT (RC); SUBSECTION C: USES BY SPECIAL PERMIT, BY STRIKING PARAGRAPHS (19) AND (20) IN THEIR ENTIRETY AND REPLACE WITH NEW PARAGRAPH (19) AS FOLLOWS:

~~(19) Marijuana cultivator limited to Tier 1 (5,000 square feet) pursuant to ~ 200-7.17.~~

~~(20) Craft marijuana cooperative pursuant to ~ 200-7.17.~~

(19) Marijuana cultivator pursuant to ~ 200-7.17, provided that any structure erected for such use in the RC Zoning District must also be usable either for other agricultural use (such as hoop houses, greenhouses and barns), or for residential use.

AND FURTHER AMENDS THE TABLE OF CONTENTS AND INDEX OF THE CODE. AND FURTHER THAT NONSUBSTANTIVE CHANGES TO THE NUMBERING OF THE ORDINANCE BE PERMITTED IN ORDER THAT IT BE IN COMPLIANCE WITH THE NUMBERING FORMAT OF THE CODE OF THE CITY OF GREENFIELD.

THAT THE CITY COUNCIL AMEND THE ZONING ORDINANCE, CHAPTER 200, SECTION 200-4.2 RURAL RESIDENTIAL DISTRICT (RC); SUBSECTION C: USES BY SPECIAL PERMIT, BY

STRIKING PARAGRAPHS (19) AND (20) IN THEIR ENTIRETY AND REPLACE WITH NEW PARAGRAPH (19) AS FOLLOWS:

~~(19) Marijuana cultivator limited to Tier 1 (5,000 square feet) pursuant to ~ 200-7.17.~~

~~(20) Craft marijuana cooperative pursuant to ~ 200-7.17.~~

(19) Marijuana cultivator pursuant to ~ 200-7.17, provided that any structure erected for such use in the RC Zoning District must also be usable either for other agricultural use (such as hoop houses, greenhouses and barns), or for residential use.

AND FURTHER AMEND SECTION 200-4.2(C) – RURAL RESIDENTIAL DISTRICT (RC), OF THE ZONING ORDINANCE BY ADDING A NEW NUMBER 20 UNDER SUBSECTION C, USES ALLOWED BY SPECIAL PERMIT, SO THAT IT READS AS FOLLOWS:

(20) Marijuana product manufacturing and marijuana retailer as accessory uses to the use “Marijuana cultivator pursuant to ~200-7.17.”

Amend Appendix A, Table of Uses, of the Zoning Ordinance by adding the following new category:

	RC	RB	RA	SR	H	CC	LC	GC	O	GI	PI
Accessory Uses											
Cafeterias for employees, automatic teller machines, automated vending kiosks, day-care centers and other normal accessory uses to a nonresidential use	N	N	N	N	Y ¹³	Y	Y	Y	Y	Y	Y
Retail sales incidental to a permitted use or use allowed by special permit	N	N	N	N	N	SP	Y	Y	SP	SP	Y
<i>Marijuana product manufacturing and Marijuana retailer as accessory uses to a Marijuana cultivator pursuant to ~ 200-7.17</i>	<i>SP</i>	<i>N</i>	<i>N</i>	<i>N</i>	<i>N</i>	<i>N</i>	<i>N</i>	<i>N</i>	<i>N</i>	<i>N</i>	<i>N</i>
Uses Not Elsewhere Classified	SP	SP	SP	SP	SP	SP	SP	SP	SP	SP	SP

DISCUSSION: Councilor Dolan voiced concern that businesses should not be dictating how the zoning amendments for marijuana cultivation and retail should be performed by the City to meet the particular needs of a business. It was in the City’s best interest to create the zoning bylaws, procedures and policies for all businesses to follow. Councilor Wheeler believed that this amendment would eliminate the craft marijuana cooperation prioritization. Vice President Gilmour noted that Massachusetts still placed a stigma on marijuana as an illegal drug, even though it has been legalized for a few years.

It was by roll call, 11 yes, 0 no,

VOTED: TO APPROVE ORDER NO. FY 21-052, AS AMENDED.

Order no. FY 21-063

MOTION: On a motion by Councilor Desorgher, second by Councilor Elmer, it was,

MOVED: THAT IT BE ORDERED THAT THE CITY COUNCIL OF GREENFIELD AMEND THE ZONING MAP TO EXTEND THE EXISTING GENERAL COMMERCIAL (GC) ZONING DISTRICT ALONG BERNARDSTON ROAD IN THE NORTHEAST SECTION OF GREENFIELD FROM RURAL RESIDENTIAL (RC) TO GC TO THE BERNARDSTON TOWN LINE BY EXTENDING 500' FROM THE ROAD CENTERLINE OF THE WEST SIDE OF BERNARDSTON ROAD; 500' FROM THE ROAD CENTERLINE OF THE EAST SIDE OF BERNARDSTON ROAD TO I-91; AND CHANGING THE ENTIRETY OF PARCELS R10-5, R10-8, R10-8A, R10-9, AND R10-13 NORTH OF I-91 AND EAST OF BERNARDSTON ROAD FROM RC TO GC. AND FURTHER AMENDS THE TABLE OF CONTENTS AND INDEX OF THE CODE. AND FURTHER THAT NONSUBSTANTIVE CHANGES TO THE NUMBERING OF THE ORDINANCE BE PERMITTED IN ORDER THAT IT BE IN COMPLIANCE WITH THE NUMBERING FORMAT OF THE CODE OF THE CITY OF GREENFIELD.

DISCUSSION: Councilor Desorgher reported the Economic Development Committee forwarded a unanimous positive recommendation. Councilor Wheeler thanked the Planning Board for their well thought out language for the proposed amendment. However, he was concerned that the amendment may encourage sprawl to extend the GC (General Commercial) District to the City's northern border. Councilor Jarvis noted that the majority of the land in the area was wetlands and the possibility of a sprawl development in the area would be unlikely.

It was by roll call, 12 yes, 0 no,

VOTED: TO APPROVE ORDER NO. FY 21-063.

Order no. FY 19-084

MOTION: On a motion by Councilor Forgey, second by Councilor Jarvis, it was,

MOVED: THAT IT BE ORDERED THAT THE GREENFIELD CITY COUNCIL VOTES TO AUTHORIZE THE MAYOR TO EXECUTE A CERTAIN "STRAW CONVEYANCE AGREEMENT" BY AND BETWEEN THE CITY OF GREENFIELD, 401 LIBERTY STREET LLC, EASTHAMPTON SAVINGS BANK AND COMMONS WEALTH, LLC, AND EXECUTE OTHER DOCUMENTATION AS MAY BE REQUIRED FOR THE PURPOSE OF CLEARING CERTAIN DEFECTS IN THE CHAIN OF TITLE TO THE PROPERTY FORMERLY KNOWN AS THE LUNT SILVERSMITH'S PROPERTY IN THE CITY BLOCK BOUNDED BY FEDERAL, KENWOOD, DAVIS AND NORWOOD STREETS IN THE CITY OF GREENFIELD (THE "LAND"). THE LAND WAS MADE SUBJECT TO THE CONDOMINIUM STATUTE, MGL c. 183A, AND WAS KNOWN AS 298 FEDERAL STREET CONDOMINIUM. THE STRAW CONVEYANCE AGREEMENT PROPOSES TO CLEAR THE TITLE DEFECTS BY FIRST REMOVING THE LAND FROM MGL CHAPTER 183A; EXECUTING AND DELIVERING A CONFIRMATORY DEED TO THE CITY OF GREENFIELD FOR THE "BALLFIELDS" AS SHOWN ON PARCEL 2 IN FRANKLIN COUNTY REGISTRY OF DEEDS PLAN BOOK 136, PAGE 89; CONVEYING THE REMAINING PROPERTY TO COMMONS WEALTH, LLC, ACTING AS A STRAW FOR THE PURPOSE OF RESUBMITTING SAID LAND TO THE MASSACHUSETTS CONDOMINIUM STATUTE, MGL CHAPTER 183A, CONVEYING THE NEWLY DESCRIBED CONDOMINIUM UNITS TO 401 LIBERTY STREET LLC AND THE CITY OF GREENFIELD AND THEN RENEWING THE LEASE AND OPTION RELATIONSHIP BETWEEN THE CITY OF GREENFIELD AND 401 LIBERTY STREET LLC, AS DESCRIBED IN THE LEASE AND OPTION AGREEMENT DATED AUGUST 19, 2015, OF WHICH NOTICE WAS GIVEN IN A NOTICE OF LEASE DATED AUGUST 19, 2015, AND RECORDED IN THE FRANKLIN COUNTY REGISTRY OF DEEDS IN BOOK 6821 PAGE 345.

DISCUSSION: Councilor Forgey reported the Ways & Means Committee forwarded a majority positive recommendation: 3 yes, 1 no and 1 abstention. Director Adams presented rationale for this order. Councilor Desorgher noted that she was not in favor of this order due to concerns to continue the ongoing mediation in regards to the property. More clarification was provided by Director Adams in regards to why the title was not clean from the beginning, including mediation.

It was by roll call, 9 yes, 3 no,

VOTED: TO APPROVE ORDER NO. FY 21-084.

Order no. FY 21-064

MOTION: On a motion by Councilor Desogher, second by Councilor Guin, it was,

MOVED: THAT IT BE ORDERED THAT THE GREENFIELD CITY COUNCIL AMENDS THE CODE OF THE CITY OF GREENFIELD BY ADDING CHAPTER 116 TO ESTABLISH THE COMMISSION ON DISABILITY ACCESS ORDINANCE AS FOLLOWS HERETO:

(A) There shall be a Commission on Disability Access consisting of five members and two alternate members, appointed by the mayor, with the approval by the City Council, for staggered three-year terms.

(B) Said commission has duties and responsibilities as delineated in MGL 40 section 8J.

(C) The ADA Coordinator, as appointed by the mayor, shall be an ex-officio member.

AND FURTHER AMENDS THE TABLE AND INDEX OF CONTENTS OF THE CODE AND FURTHER THAT NONSUBSTANTIVE CHANGES TO THE NUMBERING OF THE ORDINANCE BE PERMITTED IN ORDER THAT IT BE IN COMPLIANCE WITH THE NUMBERING FORMAT OF THE CODE OF THE CITY OF GREENFIELD.

DISCUSSION: Councilor Guin reported the Appointments & Ordinances Committee forwarded a unanimous positive recommendation.

It was by roll call, 12 yes, 0 no,

VOTED: TO APPROVE ORDER NO. FY 21-064.

Order no. FY 21-065

MOTION: On a motion by Councilor Wheeler, second by Councilor Mayo, it was,

MOVED: THAT IT BE ORDERED THAT THE GREENFIELD CITY COUNCIL AMENDS THE CODE OF THE CITY OF GREENFIELD BY ADDING CHAPTER 117, ORDINANCE TO ESTABLISH A COMMUNITY PRESERVATION COMMITTEE AS ATTACHED HERETO AS EXHIBIT A, AND FURTHER AMENDS THE TABLE AND INDEX OF CONTENTS OF THE CODE AND FURTHER THAT NONSUBSTANTIVE CHANGES TO THE NUMBERING OF THE ORDINANCE BE PERMITTED IN ORDER THAT IT BE IN COMPLIANCE WITH THE NUMBERING FORMAT OF THE CODE OF THE CITY OF GREENFIELD.

DISCUSSION: Councilor Guin had asked for a report from the Mayor's office to verify that there was an agreement with the proposed language and was in compliance with Massachusetts State Law.

MOTION: On a motion by Councilor Wheeler, second by Councilor Jarvis, it was,

MOVED: TO AMEND CHAPTER [117], SECTION 2A: MEMBERSHIP; TERMS; OFFICERS, PARAGRAPHS 6 & 7 TO ADD THE FOLLOWING LANGUAGE AFTER "TWO MEMBERS OF THE GENERAL PUBLIC": "NOT CITY EMPLOYEES OR CURRENTLY HOLDING AN ELECTED OR APPOINTED POSITION,"

DISCUSSION: Vice President Gilmour believed this added language could encourage a more diverse panel of appointees to join this Committee. Councilor Guin pointed out that this Committee would be especially busy and having a panel that did not have other committees or commissions to be on could be beneficial; however, his concern would be if someone interested who was on just one committee who had time to commit to this panel would not be eligible. There would need to be a fair balance between “inclusive” and “exclusive” language.

It was by roll call, 9 yes, 3 no,

VOTED: TO APPROVE AMENDMENT.

Order no. FY21-065, as amended, was on the floor: THAT THE GREENFIELD CITY COUNCIL AMENDS THE CODE OF THE CITY OF GREENFIELD BY ADDING CHAPTER 117, ORDINANCE TO ESTABLISH A COMMUNITY PRESERVATION COMMITTEE AS ATTACHED HERETO AS EXHIBIT A, AND FURTHER AMENDS THE TABLE AND INDEX OF CONTENTS OF THE CODE AND FURTHER THAT NONSUBSTANTIVE CHANGES TO THE NUMBERING OF THE ORDINANCE BE PERMITTED IN ORDER THAT IT BE IN COMPLIANCE WITH THE NUMBERING FORMAT OF THE CODE OF THE CITY OF GREENFIELD.

EXHIBIT A

Chapter TBD [117]. Community Preservation Committee

§ TBD [117]-1. Establishment.

There is hereby established a Community Preservation Committee, in accordance with Chapter 267 of the Acts of 2000, Massachusetts Community Preservation Act.

§ TBD[117]-2. Membership; Terms; Officers.

- A. The Community Preservation Committee shall, pursuant to MGL Chapter 44B, consist of nine voting members. The composition of the Committee, the appointment authority, and term of office for the Committee members shall be as follows:
1. One current member of the Conservation Commission as designated by said Commission for a term of three years.
 2. One current member of the Historical Commission as designated by said Commission for an initial term of two years, and thereafter for a term of three years.
 3. One current member of the Housing Authority as designated by said Authority for an initial term of two years, and thereafter for a term of three years.
 4. One current member of the Recreation Commission as designated by said Commission for an initial term of one year and thereafter for a term of three years.

5. One current member of the Planning Board as designated by said Board for an initial term of one year and thereafter for a term of three years.
 6. Two members of the general public, **not city employees or currently holding an elected or appointed position**, to be appointed by the Mayor. One member to be appointed for a term of two years and thereafter for a term of three years, one member to be appointed for a term of three years.
 7. Two members of the general public, **not city employees or currently holding an elected or appointed position**, to be appointed by the City Council President. One member to be appointed for a term of one year and thereafter for a term of three years, and one member to be appointed for a term of three years.
- B. The Commissions, Boards, or persons who have appointment authority under this Article shall appoint such Committee Members within 45 days of the effective date of this Bylaw.
 - C. Should there be a vacancy or resignation in any of the Community Preservation Committee positions, the Commissions, Boards, or persons who have appointment authority under this Article shall appoint a new Committee Member within 45 days of the first date of vacancy or resignation.
 - D. Should any of the Commissions, Boards, or persons who have appointment authority under this Article be no longer in existence for any reason, the appointment authority for that Commission, Board, or person shall become the responsibility of the Mayor, subject to approval by a majority vote of the City Council.
 - E. Officers. The Committee shall annually elect one of its members as Chair and one of its members as Vice-Chair. In the event a Chair is unavailable, the Vice-Chair shall run the meeting, and in the event the Vice-Chair is unavailable the most senior member of the Committee shall chair the Committee.

§ TBD[117]-3. Powers and Duties

The Community Preservation Committee shall study the needs, possibilities, and resources of the city regarding community preservation. The committee shall consult with existing municipal boards, including the conservation commission, the historical commission, the planning board, the recreation commission and the housing authority, or persons acting in those capacities or performing like duties, in conducting such studies. As part of its study, the committee shall hold one or more public informational hearings on the needs, possibilities and resources of the city regarding community preservation possibilities and resources, notice of which shall be posted publicly and published for each of two weeks preceding a hearing in a newspaper of general circulation in the city.

- A. The Community Preservation Committee shall make recommendations to the legislative body for the acquisition, creation and preservation of open space; for the acquisition, preservation, rehabilitation and restoration of historic resources; for the acquisition, creation, preservation, rehabilitation, and restoration of land for recreational use; for the acquisition, creation, preservation

and support of community housing; and for the rehabilitation or restoration of open space and community housing that is acquired or created as provided in this section. With respect to community housing, the community preservation committee shall recommend, wherever possible, the reuse of existing buildings or construction of new buildings on previously developed sites. With respect to recreational use, the acquisition of artificial turf for athletic fields shall be prohibited.

- B. The Community Preservation Committee may include, in its recommendation to the City Council, a recommendation to set aside for later spending funds for specific purposes that are consistent with community preservation but for which sufficient revenues are not then available in the Community Preservation Fund to accomplish that specific purpose or to set aside for later spending for general purposes that are consistent with community preservation.
- C. As provided in the Massachusetts Community Preservation Act, no expenditures shall be made from the Community Preservation Fund without the approval of City Council.
- D. In each fiscal year and upon the recommendation of the Community Preservation Committee, the City Council shall spend, or set aside for later spending, not less than 10% of the annual revenues in the Community Preservation Fund for open space, not less than 10% of the annual revenues for historic resources, and not less than 10% of the annual revenues for community housing. The Community Preservation Committee will submit an annual administrative and operating budget for the Community Preservation Committee, which cannot exceed five percent (5%) of the annual revenues in the Community Preservation Fund, to City Council for approval.

It was by roll call, 12 yes, 0 no,

VOTED: TO APPROVE ORDER NO. FY 21-065, AS AMENDED.

Order no. FY 21-082

MOTION: On a motion by Councilor Guin, second by Vice President Gilmour, it was,

MOVED: THAT IT BE ORDERED THAT THE GREENFIELD CITY COUNCIL, PURSUANT TO CHARTER SECTION 2-10, AFFIRMS THE FOLLOWING APPOINTMENT & RE-APPOINTMENT BY THE MAYOR:

Tim Fisk – Local Cultural Council, Term to expire December 31, 2023.

Jacob Frank – Sustainable Greenfield Implementation Committee, Term to expire December 31, 2023.

DISCUSSION: Vice President Gilmour reported the Appointments & Ordinances Committee forwarded a unanimous positive recommendation.

It was by roll call, 12 yes, 0 no,

VOTED: TO APPROVE ORDER NO. FY 21-082.

Order no. FY 21-083

MOTION: On a motion by Councilor Guin, second by Vice President Gilmour, it was,

MOVED: THAT IT BE ORDERED THAT THE GREENFIELD CITY COUNCIL, PURSUANT TO CHARTER SECTION 2-10, AFFIRMS THE FOLLOWING APPOINTMENT BY THE MAYOR TO THE PLANNING BOARD: NATHANIEL HUSSEY, TERM TO EXPIRE DECEMBER 31, 2022.

DISCUSSION: Vice President Gilmour reported the Appointments & Ordinances Committee forwarded a unanimous positive recommendation.

It was by roll call, 12 yes, 0 no,

VOTED: TO APPROVE ORDER NO. FY 21-083.

Order no. FY 21-081

MOTION: On a motion by Councilor Guin, second by Councilor Desorgher, it was,

MOVED: THAT IT BE ORDERED THAT THE GREENFIELD CITY COUNCIL, PURSUANT TO CHARTER SECTION 2-10, AFFIRMS THE FOLLOWING APPOINTMENT BY THE MAYOR TO THE COMMISSION ON DISABILITY ACCESS AS AN ALTERNATE: CELESTE LUNT, FOR A THREE YEAR TERM TO EXPIRE JUNE 30, 2024.

DISCUSSION: Vice President Gilmour reported the Appointments & Ordinances Committee forwarded a unanimous positive recommendation.

It was by roll call, 12 yes, 0 no,

VOTED: TO APPROVE ORDER NO. FY 21-081.

PRESENTATION OF PETITIONS AND SIMILAR PAPERS - None.

REPORTS OF COMMITTEES

COMMUNITY RELATIONS AND EDUCATION COMMITTEE – None.

ECONOMIC DEVELOPMENT COMMITTEE – None.

APPOINTMENTS AND ORDINANCE COMMITTEE- None.

WAYS AND MEANS COMMITTEE – None.

TREASURER REPORT – None.

Councilor Jarvis noted that if any Councilors had questions on the reports of the Fire Station Building Committee(s) meetings sent by Councilor Jarvis to send them directly to him and he will try to provide an answer.

UNFINISHED BUSINESS: None.

OLD BUSINESS: None.

NEW BUSINESS: President Ricketts announced to the Council that if they sign up to volunteer for the COVID-19 vaccine clinic, they can see everyone who would be working with them. If you find a significant number of Councilors had also signed up on that particular day, she encouraged Councilor to choose a different time to volunteer.

Councilor Forgey held the following first reading:

City Council – First Reading- March 17, 2021

- FY2022 Mayor Capital Budget

- Authorize 5 to 7 year lease to procure an ambulance not to exceed a financed price of \$295,000.
- Appropriate \$90,000 from Fund 8402 Capital Stabilization for DPW Gravel Crushing Costs.
- Appropriate \$35,000 from Fund 8402 Capital Stabilization for DPW Yard HVAC Upgrades.
- Appropriate \$100,000 for the Sidewalk Replacement Program.
- Appropriate \$100,000 for the Highway Road Program.
- Appropriate \$145,000 for Equipment & Related Costs of GCET Expansion and Customer Installation.
- Appropriate \$492,687 for the Reconstruction of Sanderson Street.
- Appropriate \$350,000 for the Design and Construction of a City Skate Park.
- Appropriate \$50,000 for Beacon Park Recreation Upgrades.
- Appropriate \$574,205 for Sewer Upgrades, Repairs & Replacement for Reconstruction of Sanderson Street.
- Appropriate \$469,525 for Water Upgrades, Repairs & Replacement for Reconstruction of Sanderson Street.
- Appropriate \$1,350,000 for the Police Station Update & Reconfiguration.
- Appropriate \$200,000 for Replacement of a Water Dump Truck.
- Appropriate \$25,000 for a Water Rates Study, Asset Management & Emergency Response.
- Appropriate \$91,000 for Waste Water Treatment Plant Electrical Upgrades.

MOTIONS FOR RECONSIDERATION: None.

ADJOURNMENT: On a motion by Councilor Guin, second by Vice President Gilmour, it was unanimously,

VOTED: TO ADJOURN THE MEETING AT 10:12 P.M.

A true copy,

Attest: _____
Kathryn J. Scott, City Clerk

GREENFIELD CITY COUNCIL MEMBERS

Webex Conferencing System
Regular Meeting
March 17, 2021

	Attendance	21-056	21-057	21-058	21-059	21-060	21-061	21-062	21-052 Amendment	21-052 Amended	21-063	21-084	21-064	21-065 Amendment	21-065 Amended	21-082	21-083	21-081
1. Jarvis, Edward	Y	Y	Y	Rec	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
2. Guin, Daniel	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	N	Y	Y	Y	Y
3. Desorgher, Virginia	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	N	Y	Y	Y	Y	Y	Y
4. Bottomley, John	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	N	Y	Y	Y	Y	Y	Y
5. Dolan, Timothy	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
6. Gilmour, Sheila	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	N	Y	Y	Y	Y	Y	Y
7. Wheeler, Otis	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
8. Mayo, Douglas	Y	Y	Y	Y	Y	Y	Y	Y	Y	---	Y	Y	Y	Y	Y	Y	Y	Y
9. Hirschfeld, Norman	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
10. Elmer, Philip	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
11. Forgey, Christine	Y	Y	Y	Rec	Y	Y	Y	Y	Y	Y	Y	Y	Y	N	Y	Y	Y	Y
12. Ricketts, Penny	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	N	Y	Y	Y	Y
13. Stempel-Rae, Ashley	A	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---
		12 y 0 n	12 y 0 n	10 y 0 no 2 Rec	12 y 0 n	12 y 0 n	12 y 0 n	12 y 0 n	12 y 0 n	11 y 0 n	12y 0 n	9y 3n	12y 0 n	9y 3n	12y 0 n	12y 0 n	12y 0 n	12y 0 n

PUBLIC HEARING

In accordance with Home Rule Charter, the Greenfield City Council will hold a public hearing on Wed., April 21, 2021, at 7:00 p.m. at John Zon Community Center, 35 Pleasant St., or via Webex, if required, <https://greenfieldma.my.webex.com/greenfieldma.my/j.php?MTID=mc0fef5b2170baf79d6ccfcef372b855> to receive public input on the following:

- FY2022 Mayor Capital Budget
 - Authorize 5 to 7 year lease to procure an ambulance not to exceed a financed price of \$295,000.
 - Appropriate \$90,000 from Fund 8402 Capital Stabilization for DPW Gravel Crushing Costs.
 - Appropriate \$35,000 from Fund 8402 Capital Stabilization for DPW Yard HVAC Upgrades.
 - Appropriate \$100,000 for the Sidewalk Replacement Program.
 - Appropriate \$100,000 for the Highway Road Program.
 - Appropriate \$145,000 for Equipment & Related Costs of GCET Expansion and Customer Installation.
 - Appropriate \$492,687 for the Reconstruction of Sanderson Street.
 - Appropriate \$350,000 for the Design and Construction of a City Skate Park.
 - Appropriate \$50,000 for Beacon Park Recreation Upgrades.
 - Appropriate \$574,205 for Sewer Upgrades, Repairs & Replacement for Reconstruction of Sanderson Street.
 - Appropriate \$469,525 for Water Upgrades, Repairs & Replacement for Reconstruction of Sanderson Street.
 - Appropriate \$1,350,000 for the Police Station Update & Reconfiguration.
 - Appropriate \$200,000 for Replacement of a Water Dump Truck.
 - Appropriate \$25,000 for a Water Rates Study, Asset Management & Emergency Response.
 - Appropriate \$91,000 for Waste Water Treatment Plant Electrical Upgrades.

The City Council may consider the same on Wed., April 21, 2021, at 7:00 p.m. at John Zon Community Center, 35 Pleasant St., or via Webex, if required, <https://greenfieldma.my.webex.com/greenfieldma.my/j.php?MTID=mc0fef5b2170baf79d6ccfcef372b855> Materials can be obtained from the City Clerk's Office, 14 Court Sq. from 8:30 a.m.-5:00 p.m., Mon. - Fri. or phone 413-772-1555, x. 6163.

Penny Ricketts, Greenfield City Council President

City Council – Second Reading- April 21, 2021

- FY2022 Mayor Capital Budget
 - Authorize 5 to 7 year lease to procure an ambulance not to exceed a financed price of \$295,000.
 - Appropriate \$90,000 from Fund 8402 Capital Stabilization for DPW Gravel Crushing Costs.
 - Appropriate \$35,000 from Fund 8402 Capital Stabilization for DPW Yard HVAC Upgrades.
 - Appropriate \$100,000 for the Sidewalk Replacement Program.
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 - Appropriate \$200,000 for Replacement of a Water Dump Truck.
 - Appropriate \$25,000 for a Water Rates Study, Asset Management & Emergency Response.
 - Appropriate \$91,000 for Waste Water Treatment Plant Electrical Upgrades.

CITY COUNCIL ORDER
CITY of GREENFIELD
MASSACHUSETTS

Councilor _____ :
Second by Councilor _____ :

The City Council,
Upon recommendation of Mayor Wedegartner

An Order
To Authorize Ambulance Lease

Moved that it be ordered,

WHEREAS, the Mayor has proposed a cost effective lease - purchase arrangement according to the useful life of the equipment to be purchased. With the Council's approval, the Mayor will enter into a five (5) to seven (7) year lease arrangement to procure an ambulance not to exceed a financed price of \$295,000 and subject to approval as to form by the City's legal counsel. The annual lease cost will be budgeted in the Ambulance Departmental Revolving fund.

FURTHER, The Council's affirmative vote permits the Mayor and other officers, jointly and severally, to take any and all actions and to execute and deliver any and all agreements, documents and certificates which we may deem necessary or advisable in order to carry out, give effect to and comply with the terms the Agreement.

2/3 vote required (9)

VOTE:

Explanation of supporting rationale:

Attachment:

1. Fire Chief's Capital Request

SECTION 1	PROJECT TITLE		PRIORITY RANK AND RATIONALE
			1= HIGHEST 5= LOWEST
TOTAL ESTIMATED COST	ESTIMATED START DATE	ESTIMATED END DATE	1
\$295,000	7/1/2021	06/30/222	
SECTION 2	DESCRIPTION OF CAPITAL ITEM		
<p>The current A1 was purchased used and is a 2013 ford ambulance. Both ambulances that the city has purchased are used ambulances. It is recommended that an ambulance remain in front line service for 3-5 years and then transferred to back up 5-10 years. We are asking for \$295,000 to be approved through a lease purchase. We are looking to put \$50,000 down and yearly payments of no more than \$50,000 for no longer than a 7 years. The money used for this purchase will be from the Ambulance revenue account. This account was set up to help fund the cost of the ambulance capabilities including purchase of ambulances.</p>			
JUSTIFICATION, LINK TO MASTER PLAN, DEPT GOALS AND/OR OBJECTIVES			
<p>The new ambulance would be the first due ambulance for the Fire Department. The Fire Department has an ever increasing role in EMS delivery for the City. This new ambulance will cut down on out of service time and maintenance costs. This ambulance falls in line with our vehicle replacement plan. "With the Greenfield Fire Department call volume, Emergency Vehicle Response (EVR) plan recommends that our ambulances should be pulled from front line service every three to five years". The ambulance is the busiest vehicle that we have accounting for over 50% of the calls within the department on this one vehicle alone.</p>			
HISTORY AND CURRENT STATUS; IMPACT IF CANCELLED OR DELAYED			
<p>The current ambulance was one of two used ambulances purchased to allow time to accumulate money in the ambulance revenue account. The current ambulance is a smaller ambulance than what is desired by the department. Equipment will be transferred from the current ambulance into the new ambulance keeping the cost of purchase down. We have only purchased used ambulances in the past. These used ambulances have only been in service for two to four years before we needed to replace them. We have already gone through 4 ambulances since we started the service. The new ambulance will be in service for 8-10 years.</p>			

SECTION 3	PROJECT COSTS			
ACTIVITY	YEAR 1 2021-2022	YEAR 2 2022-2023	YEAR 3 2023-2024	TOTAL
				0
				0
				0
				0
				0
				0
				0
				0
				0
Total Capital Cost	0	0	0	0
Impact on Operating Budget	0	0	0	0
Total Expenditures	0	0	0	0

CITY COUNCIL ORDER
CITY of GREENFIELD
MASSACHUSETTS

Councilor _____ :
Second by Councilor _____ :

The City Council,
Upon recommendation of Mayor Wedegartner

An Order
For DPW Gravel Crushing Costs

Moved that it be ordered,

The sum of \$90,000 be appropriated for DPW Gravel Crushing costs and to meet said appropriation transfer \$90,000 from Fund 8402 Capital Stabilization.

2/3 vote required (9)
VOTE:

Explanation of supporting rationale:

DPW Superintendent's Capital Request Attached

CITY OF GREENFIELD
CAPITAL REQUEST 2022

Department: DPW

SECTION 1	PROJECT TITLE		PRIORITY RANK AND RATIONALE
Gravel Crushing			1= HIGHEST 5= LOWEST 1
TOTAL ESTIMATED COST	ESTIMATED START DATE	ESTIMATED END DATE	
\$90,000	Aug-21	Sep-21	1
SECTION 2 DESCRIPTION OF CAPITAL ITEM			
<p>To crush our stockpile of waste products from our projects to produce 1-1/2 processed gravel.</p>			
JUSTIFICATION, LINK TO MASTER PLAN, DEPT GOALS AND/OR OBJECTIVES			
<p>We have a stockpile of different materials that can be crushed and make a renewable product for future project use. The stockpile consists of pavement millings, concrete from sidewalks, pavement from excavations, and sand.</p>			
HISTORY AND CURRENT STATUS; IMPACT IF CANCELLED OR DELAYED			
<p>We have around 6,00 yards of material that has no use in it's current state. Crushing and mixing these materials will produce an acceptable use for preparing walks, road trenches, dressing our gravel lots, and parking lots. Traditionally we have made our own gravel as it is a recycled product, much cheaper per yard than to purchase which has significant operating budget impacts, and is accessible 24/7 for emergency work. I am projecting that we will be out of gravel by the end of the 2021 construction season. We have around 450 yards on hand, and after crushing we will have 16,000 ton to be crushed. Crushing will cost \$6.25/ton, and to purchase \$10-\$11/ton.</p>			

SECTION 3		PROJECT COSTS			
ACTIVITY		YEAR 1	YEAR 2	YEAR 3	
		2021-2022	2022-2023	2023-2024	TOTAL
Equipment Only					
Prelim Design/Plans					
Engineering/Arch					
Land Acquisition					
Site Prep					
Building/Utility Construction		\$90,000			\$90,000
Furniture/Fixtures					
Technology					
Total Capital Cost		\$ 90,000	\$ -	\$ -	\$90,000
Impact on Operating Budget		\$ -	\$ -	\$ -	-
Total Expenditures		\$ 90,000	\$ -	\$ -	90,000
SECTION 4		DETAIL FOR IMPACT ON OPERATING BUDGET			
TYPE OF EXPENDITURE		YEAR 1	YEAR 2	YEAR 3	
		2021-2022	2022-2023	2023-2024	TOTAL
SECTION 5		METHOD OF FINANCING			
FUNDING SOURCE		YEAR 1	YEAR 2	YEAR 3	
		2021-2022	2022-2023	2023-2024	TOTAL
General fund		\$90,000			\$90,000
TOTAL FINANCING					\$90,000

CITY COUNCIL ORDER
CITY of GREENFIELD
MASSACHUSETTS

Councilor _____ :
Second by Councilor _____ :

The City Council,

Upon recommendation of Mayor Wedegartner

An Order
For DPW Yard HVAC Upgrades

Moved that it be ordered,

The sum of \$35,000 be appropriated for DPW Yard HVAC Upgrades and to meet said appropriation transfer \$35,000 from Fund 8402 Capital Stabilization.

2/3 vote required (9)

VOTE:

Explanation of supporting rationale

DPW Superintendent's Capital Request Attached

CITY OF GREENFIELD			
CAPITAL REQUEST 2022		Department: DPW	
SECTION 1	PROJECT TITLE	PRIORITY RANK AND RATIONALE	
HVAC Upgrades DPW Building		1= HIGHEST 5= LOWEST	
TOTAL ESTIMATED COST	ESTIMATED START DATE	ESTIMATED END DATE	1
\$35,000	Aug-21	Sep-21	
SECTION 2	DESCRIPTION OF CAPITAL ITEM		
<p>Replace window air conditioners and steam heat with a mini-split heat pump system in DPW Yard offices, break room, and locker room. Rebuild all steam traps and repair fan coil units.</p>			
JUSTIFICATION, LINK TO MASTER PLAN, DEPT GOALS AND/OR OBJECTIVES			
<p>The offices and break room at the DPW Yard utilize old and inefficient window air conditioners for cooling. The locker room has no A/C. Many of the steam traps for the heating system are not functioning which prevents heat in some areas of the building and compromises efficiency.</p>			
HISTORY AND CURRENT STATUS; IMPACT IF CANCELLED OR DELAYED			
<p>Canceling or delaying this project will result in higher operating costs due to the fact that the heating system will have to run longer since it is not operating as designed. Increase operating costs will also be experienced from the window A/C units.</p>			

SECTION 3		PROJECT COSTS			
ACTIVITY		YEAR 1 2021-2022	YEAR 2 2022-2023	YEAR 3 2023-2024	TOTAL
Equipment Only					
Prelim Design/Plans					
Engineering/Arch					
Land Acquisition					
Site Prep					
Building/Utility Construction		\$35,000			\$35,000
Furniture/Fixtures					
Technology					
Total Capital Cost		\$ 35,000	\$ -	\$ -	\$35,000
Impact on Operating Budget		\$ -	\$ -	\$ -	-
Total Expenditures		\$ 35,000	\$ -	\$ -	\$35,000
SECTION 4		DETAIL FOR IMPACT ON OPERATING BUDGET			
TYPE OF EXPENDITURE		YEAR 1 2021-2022	YEAR 2 2022-2023	YEAR 3 2023-2024	TOTAL
One Time Expense		35,000			
SECTION 5		METHOD OF FINANCING			
FUNDING SOURCE		YEAR 1 2021-2022	YEAR 2 2022-2023	YEAR 3 2023-2024	TOTAL
General fund		\$35,000			\$35,000
TOTAL FINANCING					\$35,000

CITY COUNCIL ORDER
CITY of GREENFIELD
MASSACHUSETTS

Councilor _____ :
Second by Councilor _____ :

The City Council,

Upon recommendation of Mayor Wedegartner

An Order
For Sidewalk Replacement Program

Moved that it be ordered,

The sum of \$100,000 be appropriated for the Sidewalk Replacement Program, and to meet said appropriation transfer \$50,000 from Fund 8402 Capital Stabilization and the Treasurer, with the approval of the Mayor, is hereby authorized to borrow said sum of \$50,000, pursuant to Massachusetts General Laws, Chapter 44 or any other enabling statute. The Mayor is hereby authorized to apply for, contract for, accept and expend any Federal and/or State grants available for this project to be used to reduce the within appropriation, and further, the Mayor is authorized to take any action necessary to carry out the intent and purpose of this project;

Two-thirds (2/3) vote required (9)
Vote:

Attachment:

1. DPW Superintendent's Capital Request

CITY OF GREENFIELD			
CAPITAL REQUEST 2022		Department: DPW	
SECTION 1	PROJECT TITLE		PRIORITY RANK AND RATIONALE
Sidewalk replacement program			1= HIGHEST 5= LOWEST 1
TOTAL ESTIMATED COST	ESTIMATED START DATE	ESTIMATED END DATE	
\$100,000	Aug-21	Nov-21	
1			
SECTION 2	DESCRIPTION OF CAPITAL ITEM		
This program will replace city walks that are well beyond their life cycle, and also addresses ADA compliance.			
JUSTIFICATION, LINK TO MASTER PLAN, DEPT GOALS AND/OR OBJECTIVES			
We have many walks in town that are in disrepair and need replacement.			
HISTORY AND CURRENT STATUS; IMPACT IF CANCELLED OR DELAYED			
If not funded our sidewalks will continue to deteriorate and create liability			

SECTION 3		PROJECT COSTS			
ACTIVITY		YEAR 1	YEAR 2	YEAR 3	TOTAL
		2021-2022	2022-2023	2023-2024	
Equipment Only					
Prelim Design/Plans					
Engineering/Arch					
Land Acquisition					
Site Prep					
Building/Utility Construction		\$100,000			\$100,000
Furniture/Fixtures					
Technology					
Total Capital Cost		\$ 100,000	\$ -	\$ -	\$100,000
Impact on Operating Budget		\$ -	\$ -	\$ -	-
Total Expenditures		\$ 100,000	\$ -	\$ -	100,000
SECTION 4		DETAIL FOR IMPACT ON OPERATING BUDGET			
TYPE OF EXPENDITURE		YEAR 1	YEAR 2	YEAR 3	TOTAL
		2021-2022	2022-2023	2023-2024	
One time expenditure		100,000			
SECTION 5		METHOD OF FINANCING			
FUNDING SOURCE		YEAR 1	YEAR 2	YEAR 3	TOTAL
		2021-2022	2022-2023	2023-2024	
General fund		\$100,000			\$100,000
TOTAL FINANCING					\$100,000

CITY COUNCIL ORDER
CITY of GREENFIELD
MASSACHUSETTS

Councilor _____:
Second by Councilor _____:

The City Council,

Upon recommendation of Mayor Wedegartner

An Order
For Highway Road Program

Moved that it be ordered,

The sum of \$100,000 be appropriated for the Highway Road Program and to meet said appropriation, the Treasurer with the approval of the Mayor, is hereby authorized to borrow said sum of \$100,000, pursuant to Massachusetts General Laws, Chapter 44, or any other enabling statute, and the Mayor is hereby authorized to apply for, contract for, accept and expend any Federal and/or State grants available for this project to be used to reduce the within appropriation, and further, the Mayor is authorized to take any action necessary to carry out the intent and purpose of these projects.

2/3 vote required (9)

VOTE:

Explanation of supporting rationale

DPW Superintendent's Capital Request Attached

CITY OF GREENFIELD

CAPITAL REQUEST 2022

Department: DPW

SECTION 1	PROJECT TITLE		PRIORITY RANK AND RATIONALE
Highway Fund			1= HIGHEST 5= LOWEST 1
TOTAL ESTIMATED COST	ESTIMATED START DATE	ESTIMATED END DATE	
\$200,000	Aug-21	Sep-21	1
SECTION 2	DESCRIPTION OF CAPITAL ITEM		
<p>Blacktop shim and Rubber Chip Seal applied to Bascom Road, Ester Avenue, Meadow Wood Drive, Scout Road, Stone Farm Lane, Stone Ridge Lane, Sunrise Avenue, and Valley View Drive.</p>			
JUSTIFICATION, LINK TO MASTER PLAN, DEPT GOALS AND/OR OBJECTIVES			
<p>Completing this project will give us 15-20 years of serviceable life and contribute to raising our overall road rating under the pavement management plan. Shim and overlay for this project equals \$9.00/Sq.Yd. Waiting will increase the cost to \$11.65/Sq.Yd.</p> <p>Our road system continues to deteriorate under the current Chapter 90 yearly allotment. The roads listed will extend the surface life and prevent higher costs in the future which will in turn improve our roads rating under the pavement management program.</p>			
HISTORY AND CURRENT STATUS; IMPACT IF CANCELLED OR DELAYED			

SECTION 3		PROJECT COSTS			
ACTIVITY		YEAR 1 2021-2022	YEAR 2 2022-2023	YEAR 3 2023-2024	TOTAL
Equipment Only					
Prelim Design/Plans					
Engineering/Arch					
Land Acquisition					
Site Prep					
Building/Utility Construction		\$200,000			\$200,000
Furniture/Fixtures					
Technology					
Total Capital Cost	\$	200,000	\$ -	\$ -	\$200,000
Impact on Operating Budget	\$	-	\$ -	\$ -	-
Total Expenditures	\$	200,000	\$ -	\$ -	200,000
SECTION 4		DETAIL FOR IMPACT ON OPERATING BUDGET			
TYPE OF EXPENDITURE		YEAR 1 2021-2022	YEAR 2 2022-2023	YEAR 3 2023-2024	TOTAL
SECTION 5		METHOD OF FINANCING			
FUNDING SOURCE		YEAR 1 2021-2022	YEAR 2 2022-2023	YEAR 3 2023-2024	TOTAL
General fund		\$200,000			\$200,000
TOTAL FINANCING					\$200,000

CITY COUNCIL ORDER
CITY of GREENFIELD
MASSACHUSETTS

Councilor _____ :
Second by Councilor _____ :

The City Council,

Upon recommendation of Mayor Wedegartner

An Order
GCET Expansion & Customer Installation

Moved that it be ordered,

The sum of \$145,000 be appropriated for equipment and related costs of GCET expansion and customer installation and to meet said appropriation, the Treasurer with the approval of the Mayor, is hereby authorized to borrow said sum of \$145,000, pursuant to Massachusetts General Laws, Chapter 44 ,or any other enabling statute, and the Mayor is hereby authorized to apply for, contract for, accept and expend any Federal and/or State grants available for this project to be used to reduce the within appropriation, and further, the Mayor is authorized to take any action necessary to carry out the intent and purpose of these projects.

2/3 vote required (9)

VOTE:

Explanation of supporting rationale

GCET General Manager's Capital Request Attached

SECTION 1	PROJECT TITLE		PRIORITY RANK AND RATIONALE
1= HIGHEST 5= LOWEST			
TOTAL ESTIMATED COST	ESTIMATED START DATE	ESTIMATED END DATE	
Build out and Service Replacement/CPE	7/1/2021	6/30/2022	
1			
SECTION 2	DESCRIPTION OF CAPITAL ITEM		
Buildout and Customer Premise Equipment Annual Service Contract			
JUSTIFICATION, LINK TO MASTER PLAN, DEPT GOALS AND/OR OBJECTIVES			
In line with GCET plan to build out to all of Greenfield.			
HISTORY AND CURRENT STATUS; IMPACT IF CANCELLED OR DELAYED			
GCET will cover approximately 87% of residents in Greenfield by the end of FY21. If capital funds are not available, GCET will be unable to expand its network in FY22.			

CITY COUNCIL ORDER
CITY of GREENFIELD
MASSACHUSETTS

Councilor _____ :
Second by Councilor _____ :

The City Council,
Upon recommendation of Mayor Wedegartner

An Order
For Sanderson Street Reconstruction

Moved that it be ordered,

The sum of \$492,687 be appropriated for the reconstruction of Sanderson Street and to meet said appropriation, the Treasurer with the approval of the Mayor, is hereby authorized to borrow said sum of \$492,687, pursuant to Massachusetts General Laws, Chapter 44, or any other enabling statute, and the Mayor is hereby authorized to apply for, contract for, accept and expend any Federal and/or State grants available for this project to be used to reduce the within appropriation, and further, the Mayor is authorized to take any action necessary to carry out the intent and purpose of these projects.

2/3 vote required (9)
VOTE:

Explanation of supporting rationale

DPW Superintendent's Capital Request Attached

CITY OF GREENFIELD			
CAPITAL REQUEST 2022		Department: DPW	
SECTION 1	PROJECT TITLE		PRIORITY RANK AND RATIONALE
Sanderson Street Reconstruction			1= HIGHEST 5= LOWEST 1
TOTAL ESTIMATED COST	ESTIMATED START DATE	ESTIMATED END DATE	
\$492,687	Sep-21	Jun-22	1
SECTION 2	DESCRIPTION OF CAPITAL ITEM		
<p>Currently we are contracted with SVE Associates for complete engineering and design for this project. The funding is being requested from general, water, and sewer for the respective repairs. This portion includes sidewalk replacement/repairs to meet ADA requirements, berm replacement, paving portion, and sub base replacement.</p> <p>Project split 3 ways</p>			
JUSTIFICATION, LINK TO MASTER PLAN, DEPT GOALS AND/OR OBJECTIVES			
<p>Sanderson Street is in need of paving and services the hospital, middle school, medical offices, and 20 Sanderson Street city offices. The infrastructure is in poor shape and should be replaced/repared before resurfacing.</p> <p>** There may be a Mass Works grant opportunity in the spring of 2021 for this project.</p>			
HISTORY AND CURRENT STATUS; IMPACT IF CANCELLED OR DELAYED			

SECTION 3		PROJECT COSTS			
ACTIVITY		YEAR 1	YEAR 2	YEAR 3	TOTAL
		2021-2022	2022-2023	2023-2024	
Equipment Only					
Prelim. Design/Plans					
Engineering/Arch					
Land Acquisition					
Site Prep					
Building/Utility Construction		\$492,687			
Furniture/Fixtures					
Technology					
Total Capital Cost	\$	492,687	\$ -	\$ -	\$ -
Impact on Operating Budget	\$	-	\$ -	\$ -	\$ -
Total Expenditures	\$	492,687	\$ -	\$ -	\$ -
SECTION 4		DETAIL FOR IMPACT ON OPERATING BUDGET			
TYPE OF EXPENDITURE		YEAR 1	YEAR 2	YEAR 3	TOTAL
		2021-2022	2022-2023	2023-2024	
One time Expenditure		492,687			
SECTION 5		METHOD OF FINANCING			
FUNDING SOURCE		YEAR 1	YEAR 2	YEAR 3	TOTAL
		2021-2022	2022-2023	2023-2024	
General fund		\$492,687			\$492,687
TOTAL FINANCING					\$492,687

CITY COUNCIL ORDER
CITY of GREENFIELD
MASSACHUSETTS

Councilor _____ :
Second by Councilor _____ :

The City Council,
Upon recommendation of Mayor Wedegartner

An Order
For the Design and Construction of Skate Park

Moved that it be ordered,

The sum of \$350,000 be appropriated for the design and construction of a City Skate Park and to meet said appropriation, the Treasurer with the approval of the Mayor, is hereby authorized to borrow said sum of \$350,000, pursuant to Massachusetts General Laws, Chapter 44, or any other enabling statute, and the Mayor is hereby authorized to apply for, contract for, accept and expend any Federal and/or State grants available for this project to be used to reduce the within appropriation, and further, the Mayor is authorized to take any action necessary to carry out the intent and purpose of these projects.

2/3 vote required (9)
VOTE:

Explanation of supporting rationale

Recreation Director's Capital Request Attached

CITY OF GREENFIELD
CAPITAL REQUEST 2022

Recreation

SECTION 1	PROJECT TITLE		PRIORITY RANK AND RATIONALE
	Skate Park		1= HIGHEST 5= LOWEST
TOTAL ESTIMATED COST	ESTIMATED START DATE	ESTIMATED END DATE	1
\$450,000	1/1/2022	6/1/2023	

SECTION 2 DESCRIPTION OF CAPITAL ITEM

The capital request is to build a poured in place concrete skate park of approximately 12,000 sq feet. The proposed park would include features for both beginner and advanced skaters. The poured in place structures would include transitions, decks, stairs, rails and ramps. Final location will need to be determined. This request could be part of a PARC Grant proposal.



JUSTIFICATION, LINK TO MASTER PLAN, DEPT GOALS AND/OR OBJECTIVES

Replacing the skate park is linked to the Master Plan under the Public Facilities: Services & Energy Goal 3: Strategy 6 on page 270. It is also part of the 2012 Open Space and Recreation Plan; Goal A, Objective A1) to rebuild the skate park, page 149.

HISTORY AND CURRENT STATUS; IMPACT IF CANCELLED OR DELAYED

Since the demolition of the original skate park in 2009, the Recreation Department, Skate Group, and Recreation Commission have researched all City owned properties as well as privately owned properties to determine a suitable location. Previously, the Riddell Street property was proposed for the project, but has since been ruled out due to the exceedingly high cost of remediation and demolition of the existing structures. With the support of the Recreation Commission, the Recreation Department is proposing to construct the skate park at the current City owned C&D parking lots located off Chapman and Davis Streets. It is our hope to apply for a PARC Grant in July 2021 with anticipation of design and construction to begin in 2022. Capital support is needed as matching funds for the grant. Our community is in full support of rebuilding a skate park and throughout the past several years has fundraised approximately \$23,000 for the project.

SECTION 3		PROJECT COSTS			
ACTIVITY		YEAR 1	YEAR 2	YEAR 3	
		2021-2022	2022-2023	2023-2024	TOTAL
Equipment Only			400,000		400,000
Prelim Design/Plans		50,000			50,000
Engineering/Arch					-
Land Acquisition					-
Site Prep					-
Building/Utility Construction					-
Furniture/Fixtures					-
Technology					-
Total Capital Cost	\$	50,000	\$ 400,000	\$ -	\$ 450,000
Impact on Operating Budget	\$	-	\$ -	\$ -	-
Total Expenditures	\$	50,000	\$ 400,000	\$ -	\$ 450,000
SECTION 4		DETAIL FOR IMPACT ON OPERATING BUDGET			
TYPE OF EXPENDITURE		YEAR 1	YEAR 2	YEAR 3	
		2021-2022	2022-2023	2023-2024	TOTAL
One time expenditure		50,000	400,000		450,000
Annual Service Contract					0
SECTION 5		METHOD OF FINANCING			
FUNDING SOURCE		YEAR 1	YEAR 2	YEAR 3	
		2021-2022	2022-2023	2023-2024	TOTAL
Borrowing		50,000	400,000		450,000
TOTAL FINANCING					450,000

CITY COUNCIL ORDER
CITY of GREENFIELD
MASSACHUSETTS

Councilor _____ :
Second by Councilor _____ :

The City Council,

Upon recommendation of Mayor Wedegartner

An Order
Beacon Park Recreation Upgrades

Moved that it be ordered,




The sum of \$50,000 be appropriated for Beacon Park Recreation Upgrades and to meet said appropriation transfer \$10,000 from Fund 8402 Capital Stabilization and the Treasurer, with the approval of the Mayor, is hereby authorized to borrow said sum of \$40,000, pursuant to Massachusetts General Laws, Chapter 44 or any other enabling statute. The Mayor is hereby authorized to apply for, contract for, accept and expend any Federal and/or State grants available for this project to be used to reduce the within appropriation, and further, the Mayor is authorized to take any action necessary to carry out the intent and purpose of this project;

2/3 vote required (9)

VOTE:

Explanation of supporting rationale

Recreation Director's Capital Request Attached

CITY OF GREENFIELD CAPITAL REQUEST 2022			Recreation
SECTION 1	PROJECT TITLE		PRIORITY RANK AND RATIONALE
	Beacon Park Improvements		1= HIGHEST 5= LOWEST
TOTAL ESTIMATED COST	ESTIMATED START DATE	ESTIMATED END DATE	3
\$50,000	10/1/2021	6/1/2022	
SECTION 2	DESCRIPTION OF CAPITAL ITEM		
<p>The proposed Beacon Park improvements include the installation of two new bocce courts on the western side Gerrett Street across from the main field area. The project also includes the replacement of two existing water fountains at the tennis court and baseball field with ADA accessible fountains and bottle fillers. ADA pathways will also be installed to fountains.</p>		 	
JUSTIFICATION, LINK TO MASTER PLAN, DEPT GOALS AND/OR OBJECTIVES			
<p>The addition of bocce courts at Beacon Park will provide a multi-generational recreation opportunity for our citizens. ADA accessibility also remains on the forefront of the City's improvement plans to ensure that those with disabilities have the same rights and opportunities as everyone else.</p> <p>This project aligns with goals set forth by the City including: MP Natural, Historic, & Cultural Resources Goal 2, Strategy 2 (pg 264) 2012 Open Space & Recreation Plan Goal A1 (pg 147)</p>			

CITY COUNCIL ORDER
CITY of GREENFIELD
MASSACHUSETTS

Councilor _____ :
Second by Councilor _____ :

The City Council,
Upon recommendation of Mayor Wedegartner

An Order
Sewer Upgrades, Repairs and Replacement for Sanderson Street Reconstruction

Moved that it be ordered,

The sum of \$574,205 be appropriated for sewer upgrades, repairs and replacement for the reconstruction of Sanderson Street and to meet said appropriation, the Treasurer with the approval of the Mayor, is hereby authorized to borrow said sum of \$574,205 pursuant to Massachusetts General Laws, Chapter 44, or any other enabling statute, and the Mayor is hereby authorized to apply for, contract for, accept and expend any Federal and/or State grants available for this project to be used to reduce the within appropriation, and further, the Mayor is authorized to take any action necessary to carry out the intent and purpose of these projects.

2/3 vote required (9)
VOTE:

Explanation of supporting rationale

DPW Superintendent's Capital Request Attached

SECTION 1	PROJECT TITLE		PRIORITY RANK AND RATIONALE
Sanderson Street Reconstruction			1= HIGHEST 5= LOWEST
TOTAL ESTIMATED COST	ESTIMATED START DATE	ESTIMATED END DATE	1
\$574,205	9/1/2021	6/1/2022	
SECTION 2			
DESCRIPTION OF CAPITAL ITEM			
<p>This request is for the sewer portion of the Sanderson Street Reconstruction project. The work consists of the replacement of 12 personnel access structures, repairing and replacing sections of failing sewer line, and lining of current pipes.</p>			
JUSTIFICATION, LINK TO MASTER PLAN, DEPT GOALS AND/OR OBJECTIVES			
<p>Sanderson Street is in need of paving and services the hospital, middle school, medical offices, and 20 Sanderson Street city offices. The infrastructure is in poor shape and should be replaced/repared before resurfacing.</p> <p>** There may be a Mass Works grant opportunity in the spring of 2021 for this project.</p>			
HISTORY AND CURRENT STATUS; IMPACT IF CANCELLED OR DELAYED			
<p>Overall the condition of our current infrastructure is in poor condition and needs repair and replacement before re surfacing the road.</p>			

CITY COUNCIL ORDER
CITY of GREENFIELD
MASSACHUSETTS

Councilor _____ :
Second by Councilor _____ :

The City Council,
Upon recommendation of Mayor Wedegartner

An Order
Water Upgrades, Repairs and Replacement for Sanderson Street Reconstruction

Moved that it be ordered,

The sum of \$469,525 be appropriated for water upgrades, repairs and replacement for the reconstruction of Sanderson Street and to meet said appropriation, the Treasurer with the approval of the Mayor, is hereby authorized to borrow said sum of \$469,525 pursuant to Massachusetts General Laws, Chapter 44, or any other enabling statute, and the Mayor is hereby authorized to apply for, contract for, accept and expend any Federal and/or State grants available for this project to be used to reduce the within appropriation, and further, the Mayor is authorized to take any action necessary to carry out the intent and purpose of these projects.

2/3 vote required (9)

VOTE:

Explanation of supporting rationale

DPW Superintendent's Capital Request Attached

CITY OF GREENFIELD			
CAPITAL REQUEST 2022		Department: DPW	
SECTION 1	PROJECT TITLE		PRIORITY RANK AND RATIONALE
Sanderson Street Reconstruction			1- HIGHEST 5- LOWEST 1
TOTAL ESTIMATED COST	ESTIMATED START DATE	ESTIMATED END DATE	
\$469,525	Sep-21	Jun-22	
SECTION 2	DESCRIPTION OF CAPITAL ITEM		
<p>This request is for the water portion of the Sanderson Street reconstruction. The replacement of 102 year old undersized cast iron water main, hydrants, and valves.</p> <p>Project split 3 ways</p>			
JUSTIFICATION, LINK TO MASTER PLAN, DEPT GOALS AND/OR OBJECTIVES			
<p>Sanderson Street is in need of paving and services the hospital, middle school, medical offices, and 20 Sanderson Street city offices. The infrastructure is in poor shape and should be replaced/repared before resurfacing.</p> <p>Replacement of the water main is necessary due to age and the fact it is undersized will improve our water availability for fire protection.</p> <p>** There may be a Mass Works grant opportunity in the spring of 2021 for this project.</p>			
HISTORY AND CURRENT STATUS; IMPACT IF CANCELLED OR DELAYED			
<p>Overall the condition of our current infrastructure is in poor condition and needs repair and replacement before re surfacing the road.</p>			

SECTION 3		PROJECT COSTS			
ACTIVITY		YEAR 1 2021-2022	YEAR 2 2022-2023	YEAR 3 2023-2024	TOTAL
Equipment Only					
Prelim Design/Plans					
Engineering/Arch					
Land Acquisition					
Site Prep					
Building/Utility Construction		\$469,525			
Furniture/Fixtures					
Technology					
Total Capital Cost		\$ 469,525	\$ -	\$ -	.
Impact on Operating Budget		\$ -	\$ -	\$ -	.
Total Expenditures		\$ 469,525	\$ -	\$ -	.
SECTION 4		DETAIL FOR IMPACT ON OPERATING BUDGET			
TYPE OF EXPENDITURE		YEAR 1 2021-2022	YEAR 2 2022-2023	YEAR 3 2023-2024	TOTAL
One time Expenditure		469,525			
SECTION 5		METHOD OF FINANCING			
FUNDING SOURCE		YEAR 1 2021-2022	YEAR 2 2022-2023	YEAR 3 2023-2024	TOTAL
Water Enterprise		\$469,525			\$469,525
TOTAL FINANCING					\$469,525

CITY COUNCIL ORDER
CITY of GREENFIELD
MASSACHUSETTS

Councilor _____ :
Second by Councilor _____ :

The City Council,

Upon recommendation of Mayor Wedegartner

An Order
For Police Station Update and Reconfiguration

Moved that it be ordered,

The sum of \$1,350,000 be appropriated for the Police Station Update and Reconfiguration, and to meet said appropriation transfer \$100,000 from Fund 8402 Capital Stabilization and the Treasurer, with the approval of the Mayor, is hereby authorized to borrow said sum of \$1,250,000, pursuant to Massachusetts General Laws, Chapter 44 or any other enabling statute. The Mayor is hereby authorized to apply for, contract for, accept and expend any Federal and/or State grants available for this project to be used to reduce the within appropriation, and further, the Mayor is authorized to take any action necessary to carry out the intent and purpose of this project;

Two-thirds (2/3) vote required (9)

Vote:

Attachment:

1. Police Chief's Capital Request

SECTION 1	PROJECT TITLE		PRIORITY RANK AND RATIONALE
1= HIGHEST 5= LOWEST			
TOTAL ESTIMATED COST	ESTIMATED START DATE	ESTIMATED END DATE	
\$2,500,000	7/1/2021	6/30/2022	
1			
SECTION 2	DESCRIPTION OF CAPITAL ITEM		
<p>This would be for all upgrades needed to our current facility due to the Police Department not being part of a Public Safety Complex.</p> <p>Included Upgrades: Fencing around the rear of the building, movement of internal walls and upgrades to dispatch, server rooms, booking and cell block, locker room reconfigurations, parking lot replacement, sally port replacement, mold remediation and any flooring/office replacements</p> <p>Any additional structural needs to maintain Accreditation.</p>			
JUSTIFICATION, LINK TO MASTER PLAN, DEPT GOALS AND/OR OBJECTIVES			
<p>Building has not been upgraded since moving in, in 1998. There have been many changes to the building, none of which are economically effective or sustainable over the long term. The booking area is a safety hazard, and needs to be brought up to code if it is to continue to be used long term. The dispatch room needs to be reconfigured, for safety and for the changing of procedures. The server room has become too small, and with the changes to the radio system, the camera systems, and on site needs will have to be reconfigured. There is no additional space for female officers and employees, and currently no female supervisor locker areas. The rear of the building will not pass accreditation on our third year review, due to several security concerns. The parking lot has never been redone, and is in disrepair. The Sally Port will not pass accreditation on our next review for safety and security reasons.</p>			
HISTORY AND CURRENT STATUS; IMPACT IF CANCELLED OR DELAYED			
<p>This would not be needed should the PD be moved to a joint public safety complex</p>			

SECTION 3	PROJECT COSTS			
ACTIVITY	YEAR 1 2021-2022	YEAR 2 2022-2023	YEAR 3 2023-2024	TOTAL
	2,500,000			2,500,000
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
Total Capital Cost	2,500,000	0	0	2,500,000
Impact on Operating Budget	0	0	0	0
Total Expenditures	2,500,000	0	0	2,500,000

CITY COUNCIL ORDER
CITY of GREENFIELD
MASSACHUSETTS

Councilor _____ :
Second by Councilor _____ :

The City Council,

Upon recommendation of Mayor Wedegartner

An Order
Water Dump Truck Replacement

Moved that it be ordered,

The sum of \$200,000 be appropriated for a Replacement of a Water Dump Truck and to meet said appropriation \$200,000 be transferred from Water Retained Earnings.

Majority vote required (7)

VOTE:

Explanation of supporting rationale

Water Retained Earnings Balance: \$1,052,544 (\$25,000 Study Financial order Pending)

DPW Superintendent's Capital Request Attached

SECTION 1	PROJECT TITLE		PRIORITY RANK AND RATIONALE
Replace Water Distribution Dump Truck			1= HIGHEST 5= LOWEST
TOTAL ESTIMATED COST	ESTIMATED START DATE	ESTIMATED END DATE	1
\$200,000	8/1/2021	4/1/2022	

SECTION 2	DESCRIPTION OF CAPITAL ITEM
-----------	-----------------------------

Replace Heavy Duty Dump Truck

JUSTIFICATION, LINK TO MASTER PLAN, DEPT GOALS AND/OR OBJECTIVES

The new truck will replace Truck #35 which is a 1997 Chevy Kodiak. This make and model has been discontinued for quite some time and parts availability is scarce at best. Some parts are no longer available which leads to finding them used or from a scrap yard which can be time consuming and affects our efficiency.

HISTORY AND CURRENT STATUS; IMPACT IF CANCELLED OR DELAYED

Having vehicles that are beyond their useful life creates down time and affects production and snow fighting operations. These dump trucks also burden the Vehicle Maintenance parts and supplies budget.

SECTION 3	PROJECT COSTS			
ACTIVITY	YEAR 1 2021-2022	YEAR 2 2022-2023	YEAR 3 2023-2024	2023-2024
One Time Expense	200,000			
Total Capital Cost	\$ 200,000	\$ -	\$ -	-
Impact on Operating Budget	\$ -	\$ -	\$ -	-
Total Expenditures	\$ 200,000	\$ -	\$ -	-

CITY COUNCIL ORDER
CITY of GREENFIELD
MASSACHUSETTS

Councilor _____ :
Second by Councilor _____ :

The City Council,
Upon recommendation of Mayor Wedegartner

An Order
Water Rate Study, Asset Management, Emergency Response

Moved that it be ordered,

The sum of \$25,000 be appropriated for a Study of Water Rates, Asset Management and Emergency Response and to meet said appropriation \$25,000 be transferred from Water Retained Earnings.

Majority vote required (7)
VOTE:
Explanation of supporting rationale

Water Retained Earnings Balance: \$1,052,544

DPW Superintendent's Capital Request Attached

SECTION 1	PROJECT TITLE		PRIORITY/RANK AND RATIONALE
Third Party Rate Study, Asset Management Plan, Emergency Response Plan			1= HIGHEST 5= LOWEST
TOTAL ESTIMATED COST	ESTIMATED START DATE	ESTIMATED END DATE	1
\$25,000	7/15/2021	11/1/2021	
SECTION 2	DESCRIPTION OF CAPITAL ITEM		
Prepare a third party water rate study with asset management and how it relates to a 10 year capital plan. This Appropriation will also enable us to update the water Emergency Response Plan. These projects will require the assistance from Accounting and DPW in preparation of the reports.			
JUSTIFICATION, LINK TO MASTER PLAN, DEPT GOALS AND/OR OBJECTIVES			
Mandated by Mass DEP in the latest Drinking Water Sanitary Survey Dated September 25, 2020. These third party requirements must be accomplished by December 31, 2021.			
HISTORY AND CURRENT STATUS; IMPACT IF CANCELLED OR DELAYED			
Compliance with Sanitary Studies are most important to prevent ACOF and ensurance of the safety of our water system now and the future.			

SECTION 3	PROJECT COSTS			
ACTIVITY	YEAR 1 2021-2022	YEAR 2 2022-2023	YEAR 3 2023-2024	2023-2024
One Time Expense	25,000			
Total Capital Cost	\$ 25,000	\$ -	\$ -	\$ 25,000
Impact on Operating Budget	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ 25,000	\$ -	\$ -	\$ 25,000

CITY COUNCIL ORDER
CITY of GREENFIELD
MASSACHUSETTS

Councilor _____ :
Second by Councilor _____ :

The City Council,

Upon recommendation of Mayor Wedegartner

An Order
WWTP Electrical Upgrades

Moved that it be ordered,

The sum of \$91,000 be appropriated for Electrical Upgrades at the Waste Water Treatment Plant and to meet said appropriation \$91,000 be transferred from Sewer Retained Earnings.

Majority vote required (7)

VOTE:

Explanation of supporting rationale

Sewer Retained Earnings Balance: \$342,582

DPW Superintendent's Capital Request Attached

SECTION 1	PROJECT TITLE		PRIORITY/RANK AND RATIONALE
Electrical Upgrades WWTP			1= HIGHEST 5= LOWEST
TOTAL ESTIMATED COST	ESTIMATED START DATE	ESTIMATED END DATE	1
\$91,000	7/31/2021	6/30/2022	
SECTION 2			
DESCRIPTION OF CAPITAL ITEM			
<p>Replace Breakers, Panel, and disconnects in the Wastewater Treatment Plant.</p>			
JUSTIFICATION, LINK TO MASTER PLAN, DEPT GOALS AND/OR OBJECTIVES			
<p>The Electrical panel, breakers, and disconnects are of 1974 vintage. Many of the disconnects have to be shut off multiple times to cut power to the equipment that needs to be isolated or worked on. The breaker will show off, but equipment is still energized which is a safety issue. Replacement parts are no longer available.</p>			
HISTORY AND CURRENT STATUS; IMPACT IF CANCELLED OR DELAYED			
<p>This is a safety deficiency that needs to be addressed. This request is for materials only and the work will be performed by city forces saving a significant amount of money.</p>			

CITY COUNCIL ORDER
City of GREENFIELD
MASSACHUSETTS

Councilor _____ :
Second by Councilor _____ :

The City Council,

Upon recommendation of Mayor Wedegartner and in accordance with MGL
Ch.30B §12B

Ordered that,

The City Council approve a twenty (20) year contract, between the City of Greenfield
and Riverside Water District.

Majority Vote Required

Vote:

Explanation of Supporting Rationale:



Roxann Wedegartner
Mayor

City of
GREENFIELD, MASSACHUSETTS

Department of Public Works

Marlo M. Warner II

Director of Public Works

189 Wells Street • Greenfield, MA 01301

Phone 413-772-1528 • marlo.warner@greenfield-ma.gov • www.greenfield-ma.gov

To: City Council
From: Marlo Warner
Cc: Roxann Wedegartner

RE: Riverside Water District Consecutive System Agreement

Dear City Council,
Greenfield provides water to the Riverside Water District and is considered a consecutive Public Water System with Greenfield serving as the parent system.

Written agreements should be in place describing all operations, ownership of the critical infrastructure, sampling responsibilities, water quality analysis, responsibilities, and rate agreements within the agreement. This agreement is required by the Department of Environmental Protection Agency (DEP).

Please find the attached 20 year agreement for your approval.

Thank you in advance.



*The City of Greenfield is an Affirmative Action/Equal Opportunity Employer,
a designated Green Community and a recipient of the "Leading by Example" Award*

AGREEMENT

AGREEMENT made this _____ day of _____ in the year Two Thousand Twenty One, by and between:

THE INHABITANTS OF THE CITY OF GREENFIELD, acting by and through its Mayor, duly authorized, hereinafter referred to as "City"; and the RIVERSIDE WATER DISTRICT, duly established by an Act of the Massachusetts Legislature designated as Chapter 274 of the Acts of 1970, as amended, acting by and through its Board of Water Commissioners, duly authorized, thereafter referred to as "District".

WHEREAS, the District is desirous of obtaining water from the City for domestic and other purposes, including the extinguishing of fires, for the inhabitants of the territory served by the District; and

WHEREAS, meetings have been held between said City and said District relating to the feasibility of providing said service to the District and the conditions necessary to establish the purchase of water from the City,

NOW THEREFORE, in consideration of these mutual rights, covenants and obligations, said District agrees to abide by, perform and enter into, and said City agrees to enter into and abide by the following conditions, stipulations and provisions relating to the use of water by said District:

1. The point of connection to the Greenfield system shall be within the existing metering pit located on the westerly side of the Fall River. This pit and connection was made in accordance with the original agreement between the City and the District that was signed on October 17, 1974.
2. The City will provide water to said District based on the following formula:
 - (a) The average annual daily consumption of the District shall not exceed five (5%) percent of the safe yield of the City's water system.
 - (b) At the time of the execution of the within Contract, the safe yield of the City's system is estimated to be 2.12 MGD. Based on this current safe yield, the District may use up to 106,000 gallons per day, as of the contract date.
 - (c) In the event the District exceeds the five (5%) percent safe yield factor, then the within Contract shall be deemed to be null and void and a new contract shall be negotiated to reflect and compensate for any charge consistent with the ability of the City and the requirements of the District, if possible.

3. All water sold to the District shall pass through the master meter located at the point of interconnection between the two systems. The City shall have the right to remove, calibrate, repair, or replace this meter at anytime. The cost of ordinary care and repair of the master meter is borne by the City; the cost of unusual repairs (necessitated by freezing, hot water, backflows, etc.) due or attributable to any carelessness or neglect on the part of the District shall be borne by the District. The City is not responsible for any service meters within the District's system.
4. No person, except authorized employees of the City or persons expressly authorized by the City, shall install, remove, bypass, repair, or calibrate the master meter.
5. The District shall be billed for the amount of water that passes through the master meter whether the water is used or wasted. No abatements shall be granted for water that is wasted or leaked.
6. The billing period currently in effect by the City will apply to the District.
7. The water rate charge to the District shall reflect the current cost of water production and supply as determined by the Mayor and/or Greenfield City Council for each fiscal year. The current water rate charge is \$3.52 per 100 c.f.
8. The City shall notify the District of any increase to the water rate charge. Notice shall be sent by certified mail a minimum of 180 days prior to the effective date of the increase.
9. In the event it becomes necessary for the City to provide any capital improvements to its system from the City's last service connection in Factory Hollow up to and including the metering pit, which would solely benefit the District, then the District would be wholly responsible for the cost of said improvement or would be required to construct or install said improvement at no cost to said City. In the event the improvement benefitted both parties, then costs would be pro-rated on a basis reflecting the eventual apportionment.
10. The District shall be responsible for the maintenance of its system.
11. The District shall be responsible for all testing and reporting required under the Safe Drinking Water Act (SDWA) and by the Massachusetts Department of Environmental Protection. The City will perform testing on behalf of the District and the District shall be responsible for paying for all laboratory and material costs associated with the testing.
12. All users within the District shall be metered except for specifically designated stand-by fire services.
13. No cross-connection, either temporary or permanent, between a piping system containing City of Greenfield water and any other piping system will be permitted unless fitted with

a suitable backflow prevention device(s) that meet the requirements of Massachusetts 310 CMR 22.22.

- (a) All new water service connections, including residential, within the District shall be fitted with proper backflow prevention protection before water is supplied. Protection shall be provided to the last flowing tap on the premises.
 - (b) The District shall maintain an active Cross Connection Control program that has been approved by the Massachusetts Department of Environmental Protection. If the District fails to develop, administer, and enforce such program, the City will require the installation suitable of backflow prevention devices at the point of connection between the two systems.
14. In the event a restriction on the amount of water is imposed on the City system, then the District would be required to impose identical restrictions on the use of its water.
15. The District shall adopt similar Rules and Regulations as now exist in the City in order that the District users will be required to conform to these regulations insofar as they may be applicable to the District.
16. The City shall not be liable for the following:
- (a) No user, including the District, shall be entitled to damages, or to have payment refunded, for any interruption of supply occasioned either by accident to any portion of the works, or by shutting off for the purpose of additions or repairs to the works, or by the stoppage or shortage of supply due to causes beyond the control of the City, such as excessive use of and waste of water by other users, or by leaks or defects in the pipes or appliances owned by the user, or by other users.
 - (b) Any damage caused by a water leak due to any and all causes.
 - (c) The City does not guarantee constant pressure nor uninterrupted service, nor does it assure the consumer either a full volume of water or the required pressure per square inch necessary to effectively operate hydraulic elevators, sprinkler systems, appliances, or any other usages, the same being subject to all the variable conditions that may take place in the use of water from the City mains.
 - (d) The City will not be responsible for damages caused by rusty and/or dirty water resulting from the opening or closing of any gate for repairs, the use of any hydrant, the breaking of any pipe, or any circumstances beyond the City's control.
 - (e) The City assumes no liability for conditions which exist in consumer's pipes and cause trouble coincident to or following the repairs of any main pipe, service pipe, or meter.

17. The within Contract between the parties herein shall be terminated by mutual agreement of said parties, or either party may terminate said Contract in the event a condition, reservation or other required act is not performed in accord with the terms as herein contained; otherwise, this Contract shall be deemed to be in force and effect for a period of twenty (20) years.
18. Notwithstanding any of the provisions herein contained, the within Contract shall conform to the provisions of the Massachusetts General Laws, including, but not limited to Chapter 40, Section 39H, and the within Contract is deemed to be divisible and the invalidity of any section, clause or paragraph contained herein shall not invalidate the entire Contract or excuse performance on the part of either party for the valid portions of said Contract.

IN WITNESS WHEREOF, the Inhabitants of the City of Greenfield, acting by and through its Mayor, has caused these presents to be signed and delivered by its Mayor, and the said Riverside Water District has caused these presents to be signed and delivered by its Board of Water Commissioners, all on the day and year first above written.

CITY OF GREENFIELD, MASSACHUSETTS
MAYOR

Witness

Date

RIVERSIDE WATER DISTRICT

Witness

Date

CITY COUNCIL ORDER
City of GREENFIELD
MASSACHUSETTS

Councilor _____:
Second by Councilor _____:

The City Council,

Moved that it be ordered,

THAT THE GREENFIELD CITY COUNCIL, PURSUANT TO CHARTER SECTION 2-10, AFFIRMS THE FOLLOWING RE-APPOINTMENT BY THE MAYOR TO THE FRANKLIN COUNTY TECHNICAL SCHOOL: DONNA WOODCOCK, FOR A THREE YEAR TERM TO EXPIRE DECEMBER 31, 2024

Majority Vote Required.

VOTE:

Explanation of supporting rationale: Charter Section 2-10 does not call for a formal vote to accept the appointees but does say that “at least nine (9) members shall be necessary to reject an appointment proposed by the Mayor”



City of
GREENFIELD, MASSACHUSETTS



OFFICE OF THE MAYOR
ROXANN WEDEGARTNER

Mayor

City Hall • 14 Court Square • Greenfield, MA 01301
Phone 413-772-1560 • Fax 413-772-1519
Mayor@greenfield-ma.gov • www.greenfield-ma.gov

MEMO

TO: Penny Ricketts, City Council President

FROM: Mayor Roxann Wedegartner

DATE: April 5, 2021

RE: Appointments to City Boards and Commissions - April

I submit the following name to be appointed to these City Boards and Commissions:

- Donna Woodcock, Franklin County Technical School Reappointment; December 31, 2024

Mayor Roxann Wedegartner



City of Greenfield

Date: 4-5-2021

As duly elected Mayor of the City of Greenfield, I have made the following appointment to the Franklin County Technical School District Committee to represent the City of Greenfield on the said Committee. The power was granted in accordance with the requirements of the "Agreement with respect to the Establishment of a Regional Vocational-Technical School District," filed with the Board of Selectmen and voted affirmatively by the registered voters of this Town.

Donna Woodcock
Name
27 Warner St.
Street
Greenfield, MA 01301
Town
(413) 775-3789
Phone # (Home) Phone # (Work)
June 30, 2024 (Three Year Term)
Term Expiration Date
Term: June 30, 2021 – June 30, 2024

Signed: _____
City Council President, City of Greenfield

Signed: 
Mayor

GREENFIELD, MASS
2021 APR -5 PM 2:32
OFFICE OF THE
CITY CLERK

Franklin SS

Then personally appeared the above-named on the date indicated below and made oath that (he) (she) would faithfully perform (his) (her) duty as Regional Vocational School District Committee Member according to the foregoing appointment.

Before me,

City Clerk, City of Greenfield

Date: _____

(SEAL)

City Council – Second Reading- April 21, 2021

- FY2022 Operating Budget
 - Appropriate \$54,472,520 for FY2022 General Fund Budget.
 - Appropriate \$100,000 from Fund 8406 – OPEB Stabilization Fund – to reduce FY2022 Tax Rate.
 - Establish Spending Limits on Revolving Funds not to exceed \$540,950.
 - Appropriate \$1,403,465 for FY2022 Water Enterprise Fund.
 - Appropriate \$2,247,635 for FY2022 Sewer Enterprise Fund.
 - Appropriate \$1,771,602 for FY2022 GCET Enterprise Fund

CITY COUNCIL ORDER
CITY of GREENFIELD
MASSACHUSETTS

Councilor _____ :
Second by Councilor _____ :

The City Council,

Upon recommendation of Mayor Wedegartner

An Order

To appropriate \$54,472,520 for the FY2022 General Fund Budget

Ordered, that:

The Sum of \$54,472,520 , which in the full amount necessary for the Fiscal Year 2022 General Fund Budget (July 1, 2021 to June 30, 2022), be appropriated for the purposes stated. To meet said appropriation, \$200,000 will be transferred from the Parking Meter Receipts Reserved and \$50,000 from free cash; \$ 54,222,520 will be raised and appropriated.

Majority vote required
VOTE:

Explanation of supporting rationale:

Documents attached

**CITY OF GREENFIELD
FY22 General Fund Operating Budget**

	FISCAL YEAR 2021 ADOPTED	FISCAL YEAR 2021 AMENDED	FISCAL YEAR 2022 REQUESTED	FISCAL YEAR 2022 MAYOR	FY22 MAYOR LESS FY21 ADOPTED % INCREASE (DECREASE)
LEGISLATIVE					
TOWN COUNCIL					
SALARY & WAGES	63,695	63,695	64,638	64,638	1.48%
EXPENDITURES	10,300	10,300	10,900	10,900	5.83%
TOTAL TOWN COUNCIL	73,995	73,995	75,538	75,538	2.09%
TOTAL LEGISLATIVE	73,995	73,995	75,538	75,538	2.09%
EXECUTIVE					
MAYOR					
SALARY & WAGES	173,299	173,299	218,311	218,311	25.97%
EXPENDITURES	11,857	11,857	26,944	26,944	127.24%
TOTAL MAYOR	185,156	185,156	245,255	245,255	32.46%
EXECUTIVE ADMINISTRATION					
SALARY & WAGES	80,308	80,308	79,083	79,083	-1.53%
EXPENDITURES	800	800	600	600	-25.00%
TOTAL EXECUT ADMINISTRATION	81,108	81,108	79,683	79,683	-1.76%
ECON. DEVELOP. & MARKET.					
SALARY & WAGES	47,789	47,789	50,176	50,176	4.99%
EXPENDITURES	15,275	15,275	23,250	23,250	52.21%
TOTAL ASSIST TO THE MAYOR	63,064	63,064	73,426	73,426	16.43%
TOTAL EXECUTIVE	329,328	329,328	398,364	398,364	20.96%
FINANCIAL ADMINISTRATION					
RESERVE FUND	100,000	75,000	75,000	75,000	-25.00%
ACCOUNTING					
SALARY & WAGES	273,066	273,066	274,952	274,952	0.69%
EXPENDITURES	138,219	138,219	143,800	143,800	4.04%
TOTAL ACCOUNTING	411,285	411,285	418,752	418,752	1.82%
INDEPENDENT TOWN AUDIT	60,000	60,000	60,000	60,000	0.00%
ASSESSORS					
SALARY & WAGES	84,404	84,404	96,659	96,659	14.52%
EXPENDITURES	109,490	109,490	112,190	112,190	2.47%
TOTAL ASSESSORS	193,894	193,894	208,849	208,849	7.71%
TREASURER/COLLECTOR					
SALARY & WAGES	169,126	169,126	170,825	170,825	1.00%
EXPENDITURES	52,020	52,020	52,360	52,360	0.65%
TOTAL TREASURER/COLL	221,146	221,146	223,185	223,185	0.92%
TAX TITLE	60,000	60,000	67,500	67,500	12.50%
TOTAL FIN ADMIN	1,046,325	1,021,325	1,053,286	1,053,286	0.67%

	FISCAL YEAR 2021 ADOPTED	FISCAL YEAR 2021 AMENDED	FISCAL YEAR 2022 REQUESTED	FISCAL YEAR 2022 MAYOR	FY22 MAYOR LESS FY21 ADOPTED % INCREASE (DECREASE)
OPERATIONS SUPPORT					
LEGAL					
LABOR LEGAL SVCS	95,000	95,000	95,000	95,000	0.00%
TOWN ATTY SVCS	100,000	100,000	100,000	100,000	0.00%
TOTAL LEGAL	195,000	195,000	195,000	195,000	0.00%
HUMAN RESOURCES OFFICE					
SALARY & WAGES	205,230	205,230	218,144	218,144	6.29%
EXPENDITURES	23,401	23,401	23,401	23,401	0.00%
TOTAL HUMAN RESOURCES	228,631	228,631	241,545	241,545	5.65%
GREENFIELD TECHNOLOGY DEPT					
SALARY & WAGES	265,757	243,757	274,813	274,813	3.41%
EXPENDITURES	285,575	285,575	359,450	359,450	25.87%
TOTAL GREENFIELD TECHNOLOGY	551,332	529,332	634,263	634,263	15.04%
TOTAL OPERATIONS SUPPORT	974,963	952,963	1,070,808	1,070,808	9.83%
LICENSING & REGISTRATION					
TOWN CLERK					
SALARY & WAGES	137,255	137,255	137,692	137,692	0.32%
EXPENDITURES	13,275	13,275	18,275	18,275	37.66%
TOTAL TOWN CLERK	150,530	150,530	155,967	155,967	3.61%
ELECTIONS					
SALARY & WAGES	25,000	25,000	33,545	33,545	34.18%
EXPENDITURES	7,850	7,850	16,450	16,450	109.55%
TOTAL ELECTIONS	32,850	32,850	49,995	49,995	52.19%
BOARD OF REGISTRARS					
SALARY & WAGES	3,500	3,500	3,500	3,500	0.00%
EXPENDITURES	9,900	9,900	10,850	10,850	9.60%
TOTAL BOARD OF REGISTRARS	13,400	13,400	14,350	14,350	7.09%
LICENSING COMMISSION					
SALARY & WAGES	35,014	35,014	35,542	35,542	1.51%
EXPENDITURES	1,100	1,100	950	950	-13.64%
TOTAL LICENSING COMMISSION	36,114	36,114	36,492	36,492	1.05%
TOTAL LICENSING & REGISTRATION	232,894	232,894	256,804	256,804	10.27%
LAND USE & DEVELOPMENT					
CONSERVATION COMM	600	600	600	600	0.00%
PLANNING BOARD	600	600	600	600	0.00%
ZONING BOARD OF APPEALS	600	600	600	600	0.00%
PLANNING & COMM. DEVELOPMENT					
SALARY & WAGES	90,896	90,896	94,455	94,455	3.92%
EXPENDITURES	21,200	21,200	17,600	17,600	-16.98%
TOTAL PLAN. & COMM. DEVELOP.	112,096	112,096	112,055	112,055	-0.04%
TOTAL LAND USE & DEVELOPMENT	113,896	113,896	113,855	113,855	-0.04%

	FISCAL YEAR 2021 ADOPTED	FISCAL YEAR 2021 AMENDED	FISCAL YEAR 2022 REQUESTED	FISCAL YEAR 2022 MAYOR	FY22 MAYOR LESS FY21 ADOPTED % INCREASE (DECREASE)
OTHER GENERAL GOVERNMENT					
CENTRAL SERVICES					
SALARY & WAGES	80,235	66,135	65,320	65,320	-18.59%
EXPENDITURES	211,032	210,032	221,276	221,276	4.85%
TOTAL CENTRAL SERVICES	291,267	276,167	286,596	286,596	-1.60%
CENTRAL MAINT					
SALARY & WAGES	403,165	403,165	409,539	409,539	1.58%
EXPENDITURES	123,637	107,337	111,313	111,313	-9.97%
TOTAL CENTRAL MAINTENANCE	526,802	510,502	520,852	520,852	-1.13%
ENERGY DEPT					
SALARY & WAGES	93,972	93,972	96,019	96,019	2.18%
EXPENDITURES	724,875	712,875	707,750	707,750	-2.36%
TOTAL ENERGY	818,847	806,847	803,769	803,769	-1.84%
TOTAL OTHER GENERAL GOVERNMENT	1,636,916	1,593,516	1,611,217	1,611,217	-1.57%
PUBLIC SAFETY					
POLICE					
SALARY & WAGES	3,345,140	3,345,140	3,326,601	3,326,601	-0.55%
EXPENDITURES	323,588	323,588	339,938	339,938	5.05%
TOTAL POLICE	3,668,728	3,668,728	3,666,539	3,666,539	-0.06%
PARKING ENFORCEMENT					
SALARY & WAGES	81,466	81,466	67,752	67,752	-16.83%
EXPENDITURES	61,500	61,500	76,000	76,000	23.58%
	142,966	142,966	143,752	143,752	0.55%
DISPATCH CENTER					
SALARY & WAGES	593,874	543,874	594,675	594,675	0.13%
EXPENDITURES	3,800	3,800	3,000	3,000	-21.05%
TOTAL DISPATCH CENTER	597,674	547,674	597,675	597,675	0.00%
FIRE					
SALARY & WAGES	2,317,323	2,271,323	2,310,957	2,310,957	-0.27%
EXPENDITURES	239,270	224,870	223,855	223,855	-6.44%
TOTAL FIRE	2,556,593	2,496,193	2,534,812	2,534,812	-0.85%
BUILDING INSPECTOR					
SALARY & WAGES	160,869	160,869	166,622	166,622	3.58%
EXPENDITURES	9,400	9,400	7,500	7,500	-20.21%
TOTAL BUILDING INSPECTOR	170,269	170,269	174,122	174,122	2.26%
PLUMBING & WIRE INSPECTIONS	95,091	95,091	96,450	96,450	1.43%
SEALER OF WGT'S & MSRS	10,000	10,000	10,000	10,000	0.00%
ANIMAL INSPECTOR	3,000	3,000	3,000	3,000	0.00%
EMERGENCY MANAGEMENT					
SALARY & WAGES	5,500	5,500	5,500	5,500	0.00%
EXPENDITURES	13,985	13,985	13,985	13,985	0.00%
TOTAL CIVIL DEFENSE	19,485	19,485	19,485	19,485	0.00%
ANIMAL CONTROL OFFICE					
SALARY & WAGES	25,467	25,467	25,494	25,494	0.11%
EXPENDITURES	1,350	1,350	1,418	1,418	5.04%
TOTAL ANIMAL CONTROL	26,817	26,817	26,912	26,912	0.35%
TOTAL PUBLIC SAFETY	7,290,623	7,180,223	7,272,747	7,272,747	-0.25%

	FISCAL YEAR 2021 ADOPTED	FISCAL YEAR 2021 AMENDED	FISCAL YEAR 2022 REQUESTED	FISCAL YEAR 2022 MAYOR	FY22 MAYOR LESS FY21 ADOPTED % INCREASE (DECREASE)
EDUCATION					
GREENFIELD PUBLIC SCHOOLS	19,671,080	19,671,080	20,425,011	19,731,080	0.31%
FRANKLIN TECH	1,191,236	1,191,236	1,410,480	1,328,809	11.55%
SMITH VOCATIONAL	36,649	36,649	36,800	36,800	0.41%
TOTAL REGIONAL SCHOOLS	1,227,885	1,227,885	1,447,280	1,365,609	11.22%
TOTAL EDUCATION	20,898,965	20,898,965	21,872,291	21,096,689	0.95%
PUBLIC WORKS					
OPERATING BUDGET					
SALARY & WAGES	1,663,485	1,559,885	1,579,605	1,579,605	-5.04%
EXPENDITURES	603,515	586,915	588,639	588,639	-2.46%
TOTAL OPERATING BUDGET	2,267,000	2,146,800	2,168,244	2,168,244	-4.36%
SNOW & ICE REMOVAL					
SALARY & WAGES	76,000	76,000	76,000	76,000	0.00%
EXPENDITURES	141,800	141,800	141,800	141,800	0.00%
TOTAL SNOW REMOVAL	217,800	217,800	217,800	217,800	0.00%
TOTAL PUBLIC WORKS	2,484,800	2,364,600	2,386,044	2,386,044	-3.97%
OTHER D. P. W. RELATED EXPENSES					
STREET CLEANING	34,650	34,650	34,650	34,650	0.00%
TRASH DISPOSAL FEES	449,000	449,000	429,000	429,000	-4.45%
CEMETERIES					
SALARY & WAGES	-	-	7,556	7,556	-44.03%
EXPENDITURES	13,500	-	7,556	7,556	-44.03%
TOTAL CEMETERIES	13,500	-	7,556	7,556	-44.03%
TOTAL OTHER D. P. W.	497,150	483,650	471,206	471,206	-5.22%
HUMAN SERVICES					
HEALTH INSPECTION SERVICE					
SALARY & WAGES	189,199	189,199	193,635	193,635	2.34%
EXPENDITURES	15,848	15,848	15,848	15,848	0.00%
TOTAL HEALTH INSPECTION SERVICE	205,047	205,047	209,483	209,483	2.16%
COUNCIL ON AGING					
SALARY & WAGES	144,200	144,200	135,220	135,220	-6.23%
EXPENDITURES	4,200	4,200	4,050	4,050	-3.57%
TOTAL COUNCIL ON AGING	148,400	148,400	139,270	139,270	-6.15%
VETERANS' SERVICES					
SALARY & WAGES	220,854	220,854	224,866	224,866	1.82%
EXPENDITURES	329,950	329,950	300,500	300,500	-8.93%
TOTAL VETERANS' SVCS	550,804	550,804	525,366	525,366	-4.62%
DOMESTIC VIOLENCE PREV	800	800	800	800	0.00%
HUMAN RIGHTS COMM	300	300	300	300	0.00%
DISABILITY ACCESS COMM	300	300	300	300	0.00%
YOUTH COMMISSION	1,500	1,500	1,500	1,500	0.00%
TOTAL HUMAN SERVICES	907,151	907,151	877,019	877,019	-3.32%

	FISCAL YEAR 2021 ADOPTED	FISCAL YEAR 2021 AMENDED	FISCAL YEAR 2022 REQUESTED	FISCAL YEAR 2022 MAYOR	FY22 MAYOR LESS FY21 ADOPTED % INCREASE (DECREASE)
CULTURE & RECREATION					
LIBRARY					
SALARY & WAGES	557,296	557,296	558,963	558,963	0.30%
EXPENDITURES	122,500	122,500	120,750	120,750	-1.43%
TOTAL LIBRARY	679,796	679,796	679,713	679,713	-0.01%
RECREATION					
SALARY & WAGES	189,687	169,187	193,954	193,954	2.25%
EXPENDITURES	-	-	-	-	-
TOTAL RECREATION	189,687	169,187	193,954	193,954	2.25%
HISTORICAL COMMISSION	1,100	1,100	1,100	1,100	0.00%
TOTAL CULTURE & RECREATION	870,583	850,083	874,767	874,767	0.48%
DEBT SERVICE					
BONDED DEBT PRINCIPAL	1,383,000	1,383,000	1,355,500	1,355,500	-1.99%
BONDED DEBT INTEREST	539,756	539,756	486,085	486,085	-9.94%
SHORT TERM INTEREST	15,000	15,000	30,000	30,000	100.00%
TOTAL DEBT SERVICE	1,937,756	1,937,756	1,871,585	1,871,585	-3.41%
MISCELLANEOUS					
FRCOG CORE ASSESSMENTS	99,690	99,690	92,554	92,554	-7.16%
CONTRIBUTORY RETIREMENT	4,916,025	4,916,025	5,270,037	5,270,037	7.20%
WORKER'S COMPENSATION	383,952	368,952	387,046	387,046	0.81%
UNEMPLOYMENT COMP	120,000	120,000	120,000	120,000	0.00%
EMPLOYEES' HEALTH INS	7,969,272	7,969,272	8,163,386	8,038,000	0.86%
EMPLOYEES' LIFE INS	116,790	116,790	116,790	116,790	0.00%
MEDICARE MATCH	480,000	480,000	489,600	480,000	0.00%
LIABILITY INSURANCES	498,368	498,368	538,164	538,164	7.99%
TOTAL MISCELLANEOUS	14,584,097	14,569,097	15,177,577	15,042,591	3.14%
TOTAL OPERATING	53,879,442	53,509,442	55,383,108	54,472,520	1.10%

General Fund - Budget RECAP	FY20	FY21	FY22 Department	FY22 Mayor
Appropriations:				
Operating Budget	49,908,995	52,453,592	53,961,758	53,051,170
Prop. 21/2 Exempt Debt Service	1,373,175	1,425,850	1,421,350	1,421,350
Total Operating Budget	51,282,170	53,879,442	55,383,108	54,472,520
Special Orders	-	-	-	-
Special Council Votes	276,530	(370,000)	-	-
Total Appropriations to be Raised	51,558,700	53,509,442	55,383,108	54,472,520
Other Amounts To Be Raised:				
Current Year Overlay	311,912	309,172	325,000	325,000
Overlay Deficit (Prior Years)	-	-	-	-
Snow & Ice	-	-	-	-
Appropriation Deficits	417,008	-	-	-
Enterprise Deficit	79,527	288,264	350,000	350,000
State Assessments	241,103	257,352	299,268	299,268
State Qualified Debt	1,861,294	1,842,544	1,802,295	1,802,295
School Choice Sending Tuition	2,615,310	2,459,280	2,193,748	2,193,748
Charter School Sending Tuition	1,327,940	1,465,132	1,584,521	1,584,521
Total Other Amounts To Be Raised	6,854,094	6,621,744	6,554,832	6,554,832
TOTAL AMOUNT TO BE RAISED	58,412,794	60,131,186	61,937,940	61,027,352
Estimated Receipts:				
Cherry Sheet Receipts	17,601,526	17,897,310	17,992,398	17,992,398
Sewer Enterprise Indirect Costs	333,112	394,511	433,793	433,793
Water Enterprise Indirect Costs	285,285	317,995	472,839	472,839
GCET Enterprise Fringe	121,650	109,470	97,879	97,879
Local Estimated Receipts	3,992,000	4,037,500	3,904,000	3,904,000
Pay As You Throw Fees	450,000	600,000	600,000	600,000
Parking Meter Receipts	500,000	400,000	200,000	200,000
Total Estimated Receipts	23,283,573	23,756,786	23,700,909	23,700,909
Other Available Funds:				
Transferred From Other Funds	-	-	100,000	100,000
Stabilization Fund	-	-	-	-
Free Cash	276,530	-	50,000	50,000
Total Other Available Funds	276,530	-	150,000	150,000
TOTAL REVENUES & AVAILABLE FUNDS	23,560,103	23,756,786	23,850,909	23,850,909
Total Amount to be Raised (Tax Levy)	34,852,691	36,374,400	38,087,031	37,176,443
	FY20	FY21	FY22 Department	FY22 Mayor
Total Tax Levy	34,852,691	36,374,400	38,087,031	37,176,443
Total Town Valuation	1,519,960,354	1,566,511,640	1,566,511,640	1,566,511,640
Tax Rate	22.93	23.22	24.31	23.73
	FY20	FY21	FY22 Department	FY22 Mayor
Levy Limit Calculation:				
Levy Allowed For Prior Fiscal Year	34,278,055	35,435,096	36,586,281	36,586,281
2-1/2% Property Tax Increase	864,877	885,877	914,657	914,657
New Growth	292,164	265,308	200,000	200,000
Levy Limit	35,435,096	36,586,281	37,700,938	37,700,938
Debt Excludable From Prop. 21/2	1,373,175	1,425,850	1,421,350	1,421,350
Maximum Allowable Levy Limit	36,808,271	38,012,131	39,122,288	39,122,288
Levy Capacity (levy under/over levy limit)	1,955,580	1,637,731	1,035,257	1,945,845

FY2022 Preliminary Cherry Sheet Estimates
Greenfield

GOVERNOR'S BUDGET

PROGRAM	FY2021 Cherry Sheet	FY2022 Governor's Budget	Increase (Decrease)
Education Receipts:			
Chapter 70	13,902,321	13,958,091	55,770
Charter Tuition Reimbursement	289,386	245,036	-44,350

Sub-Total, All Education Items:	14,589,488	14,589,560	72
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General Government:			
Unrestricted Gen Gov't Aid	3,371,242	3,489,235	117,993
Veterans Benefits	201,424	183,101	-18,323
Exemp: VBS and Elderly	96,096	86,502	-9,594
State Owned Land	30,612	30,433	-179

Sub-Total, All General Government:	3,742,504	3,832,401	89,897
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Total Estimated Receipts:	18,331,992	18,421,961	89,969
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PROGRAM	FY2021 Cherry Sheet	FY2022 Governor's Budget	Increase(Decrease)
State Assessments and Charges:			
Air Pollution Districts	4,505	4,523	18
RMV Non-Renewal Surcharge	44,640	44,640	0
Sub-Total, State Assessments:	49,145	49,163	18

Transportation Authorities:			
Regional Transit	203,181	242,649	39,468
Sub-Total, Transp Authorities:	203,181	242,649	39,468

Annual Charges Against Receipts:			
Special Education	5,026	7,456	2,430
Sub-Total, Annual Charges:	5,026	7,456	2,430

Tuition Assessments:			
School Choice Sending Tuition	2,189,698	2,193,748	4,050
Charter School Sending Tuition	1,466,212	1,584,521	118,309
Sub-Total, Tuition Assessments:	3,655,910	3,778,269	122,359

Total All Estimated Assessments:	3,913,262	4,077,537	164,275
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NET AID INCREASE - CHERRY SHEET REVENUE LESS CHERRY SHEET ASSESSMENTS:	(74,306)		
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CITY COUNCIL ORDER
CITY of GREENFIELD
MASSACHUSETTS

Councilor _____ :
Second by Councilor _____ :

The City Council,

Upon recommendation of Mayor Wedegartner

An Order
To Appropriate \$100,000 from OPEB Stabilization

Ordered, that:

The sum of \$100,000 be transferred from Fund 8406 - OPEB Stabilization, to reduce the Fiscal Year 2022 tax rate.

2/3 Vote Required (9).

Fund 8406 OPEB Stabilization Balance: \$238,672.56

Explanation of supporting rationale:

Attachment:

1. Memo from Liz Gilman



City of
GREENFIELD, MASSACHUSETTS



FINANCE DEPARTMENT

Liz Gilman

Director of Municipal Finance

Town Hall • 14 Court Square • Greenfield, MA 01301

Phone 413-772-1504 • Fax 413-772-1519

liz.gilman@greenfield-ma.gov • www.greenfield-ma.gov

Date: March 26, 2021

To: City Council

Cc: Mayor Wedegartner

Re: OPEB Stabilization Transfer

Normally, as Director of Municipal Finance, I advise against reducing the tax rate.

Because the OPEB Stabilization Fund requires a 2/3 vote and the General Fund Operating Budget only requires a majority vote, the use of the OPEB Stabilization Fund for the Fiscal Year 2022 General Fund Operating budget must be handled this way.

The OPEB Stabilization fund is being utilized in the same manner as the Parking Meter Receipts Reserved Fund in supporting the Fiscal year 2022 operating budget. Within the Fiscal Year 2022 General Fund Operating Budget there is an increase of 7 new retirees with benefits. The transfer from the OPEB stabilization assists with this increase.

In the end, the same result is achieved as with the Parking Meter Receipts Reserved Fund in reducing the amount "raised and appropriated" (taxation).

The OPEB Stabilization Fund differs from the City's other stabilization funds as it has a dedicated recurring revenue stream from cannabis revenue and therefore is not reliant on free cash. The cannabis revenue will replenish the amount in the OPEB Stabilization Fund just as parking meter revenue replenishes the Parking Meter Receipts Reserved Fund.



*The City of Greenfield is an Affirmative Action/Equal Opportunity Employer,
a designated Green Community and a recipient of the "Leading by Example" Award*

CITY COUNCIL ORDER
City of GREENFIELD
MASSACHUSETTS

Councilor _____ :
Second by Councilor _____ :

The City Council,

Upon recommendation of Mayor Wedegartner

An Order
To Establish Spending Limits on Revolving Funds

Ordered, that:

The City Council authorize the following Revolving Funds Spending limits in accordance with M.G.L. Chapter 44, Section 53 E-1/2 for the Fiscal Year 2022. Receipts received but not expended in Fiscal Year 2022 shall be carried over to Fiscal Year 2023, unless otherwise indicated in the attached. No further appropriation shall be made in excess of the balance of the fund nor shall total expenditures for the fiscal year exceed the annual spending limit as noted. The aggregate amount of all Revolving Funds spending limits is not to exceed \$540,950.

Majority vote required
VOTE:

Explanation of supporting rationale:

Chart Attached

REVOLVING FUNDS - M.G.L. CH 44, SEC. 53E½ AUTHORIZATION

Fund	REVOLVING FUND	AUTHORIZED TO SPEND	REVENUE SOURCE	USE OF FUND	FY22 SPENDING LIMIT	DISPOSITION OF FUND BALANCE
1550	Dog Licensing	City Clerk & Health Dept	Dog Licenses	Offset Expenses for the Care & Management of Dogs and animal control	7,500	\$5,000 Avail, Balance Closed to GF
1553	Building Permits	Building Department	Building Department Permit Fees	Building Department Expenses	20,000	Balance Closed to GF
1554	Rents/Tax Possessions	Finance	Rents collected from Foreclosed Properties	Maintenance and other costs associated with Foreclosed Properties	15,000	Balance Available for Expenditure
1555	Ordinance Enforcement	City Clerk	Fines Issued for Ordinance Violations	Enforcement of City Ordinances	1,500	Balance Closed to GF
1556	Library Fines	Library Director	Library Fines & Reimbursements for Lost Items, Fees	Purchase of Materials & Supplies	20,000	Balance Available for Expenditure
1558	Council on Aging/ Senior Center	Council on Aging & Director	Fees, Revenues & Donations Generated from Council on Aging Activities	Offset Expenses of Council on Aging Programs & Activities	15,000	Balance Available for Expenditure
1561	Burial Permits	Health Department, DPW Cemetery Commission	Burial Permits Fees, Cemetery Fees	Health Department Expenses, Cemetery Expenses	10,000	Balance Available for Expenditure
1562	Health Permits	Health Department	Health Department Permit Fees	Health Department Permit Expenses	25,000	Balance Closed to General Fund
1563	Nursing Services	Health Department	Fees, Revenues Generated by Nursing Services	Nursing Services Expenses	10,000	Balance Available for Expenditure
1571	Police Property Sales	Police Chief	Sales of Property Held, Confiscated or Forfeited to the Police Department	Police Department Expenses	5,000	Balance Available for Expenditure
1580	Fire Prevention	Fire Chief	Fire Department Non-General Fund Permits	Offset Expenses of Fire Prevention Activities & Emergency Response	40,000	Balance Available for Expenditure
1585	Ambulance Services	Fire Chief	Ambulance Transports	Offset Expenses of Ambulance Service	120,000	Balance Available for Expenditure
1590	Transfer Station	Public Works	Fees Generated from the Transfer Station Operation	Transfer Station Expenses & Waste Disposal	239,950	Balance Closed to GF
1595	Signage	Public Works	Fees Generated from creation of signs for other Municipalities	Purchase of Materials & Supplies	12,000	Balance Available for Expenditure

Aggregate Amount of All Revolving Funds Authorized for Expenditure

\$540,950

CITY COUNCIL ORDER
City of GREENFIELD
MASSACHUSETTS

Councilor _____ :
Second by Councilor _____ :

The City Council,

Upon recommendation of Mayor Wedegartner

An Order
FY22 Water Enterprise Appropriation - \$1,403,465

Ordered, that:

The sum of \$1,403,465 be appropriated for the FY22 Water Enterprise fund and that \$472,839 be included in appropriation from the General Fund for Water Enterprise indirect costs to be allocated to the Water Enterprise fund for funding and that \$1,403,465 be raised from water user rate receipts for the fiscal year starting July 1, 2021 and ending June 30, 2022.

Majority vote required
VOTE:

Explanation of supporting rationale:

Water Enterprise Budget Attached

Informational:

"Appropriated" does not include indirect costs

"Indirect costs" are listed separately as they are a reimbursement to GF

CITY OF GREENFIELD
FY2021-2022 Water Enterprise Fund Budget

REVENUE		FY18	FY19	FY20	FY21	FY22	FY22	Rate Percent
		Actual	Actual	Actual	Adopted	Mayor	Rate	Increase
	Water Rates	1,818,319	1,778,852	1,779,605	1,748,394	1,841,304	3.72	5.7%
	Water Other	141,205	118,045	148,569	-	35,000		
	TOTAL REVENUE	1,959,525	1,896,897	1,928,174	1,748,394	1,876,304		

EXPENSES		FY18	FY19	FY20	FY21	FY22	Amount	Percent
Account	Description	Actual	Actual	Actual	Adopted	Mayor	Increase	Increase
61004110	5111 Admin & Engineering Wages	194,124	102,100	116,309	203,700	222,370	18,670	9.17%
61004110	5129 Longevity Pay	-	206	-	2,109	1,000	(1,109)	-52.58%
61004110	5303 Water Engineering	-	-	-	-	10,000	10,000	100.00%
TOTAL	DPW Admin & Engineering	194,124	102,306	116,309	205,809	233,370	27,561	13.39%
61004290	5111 Water Fund Salaries	47,996	52,778	54,954	55,715	55,615	(100)	-0.18%
61004290	5130 Overtime	659	796	1,578	750	750	0	0.00%
61004290	5242 Water-Vehicle Maint Cont Serv	6,500	1,589	260	6,500	6,500	0	0.00%
61004290	5482 Water-No Lead Gasoline	11,396	12,180	11,780	13,000	12,000	(1,000)	-7.69%
61004290	5483 Diesel Fuel Water Enterprise	3,939	4,876	4,552	5,000	5,000	0	0.00%
61004290	5484 Water-Vehicle Maint Lubricants	3,000	-	-	3,000	3,000	0	0.00%
61004290	5485 Water-Vehicle Maint Parts	40,000	40,000	40,000	40,000	40,000	0	0.00%
61004290	5870 Vehicle Lease	-	-	-	31,000	10,000	(21,000)	-67.74%
TOTAL	DPW Service Division	113,490	112,220	113,123	154,965	132,865	(22,100)	-14.26%
61004520	5111 Perm Salary/Wages Full Time	282,241	296,377	304,917	325,800	328,000	2,200	0.68%
61004520	5120 Temp Salary/Wages Full Time	4,188	4,527	5,014	7,600	7,500	(100)	-1.32%
61004520	5129 Longevity Pay	3,661	3,818	4,005	4,714	5,475	761	16.14%
61004520	5130 Overtime	10,723	14,646	10,604	20,000	32,000	12,000	60.00%
61004520	5157 On Call Standby	11,535	12,773	16,189	14,000	13,000	(1,000)	-7.14%
61004520	5161 Incentive Pay - Water Licenses	50	-	-	-	-	0	0.00%
61004520	5167 Unused Vac Buy Back	-	-	321	-	-	0	0.00%
61004520	5211 Water Main Heaters Electricity	1,956	1,872	1,385	2,500	2,000	(500)	-20.00%
61004520	5246 Water Main Contracted Services	3,933	2,481	1,405	2,500	2,500	0	0.00%
61004520	5247 Water Services Contracted Serv	1,969	111	120	1,500	1,500	0	0.00%
61004520	5305 Medical Physicals	105	615	792	1,080	1,100	20	1.85%
61004520	5306 Water/Sewer Billing Data	10,946	7,831	8,942	13,000	13,000	0	0.00%
61004520	5308 Random Drug Testing	117	430	251	3,000	3,000	0	0.00%
61004520	5321 Personnel Services-Tuition	3,581	7,600	7,618	4,500	4,500	0	0.00%
61004520	5532 Water Mains-Materials & Tools	37,295	37,439	26,364	25,000	29,500	4,500	18.00%
61004520	5533 Materials Fire Hydrants	8,314	18,607	21,755	20,000	20,000	0	0.00%
61004520	5534 Water Services-Materials	6,995	17,210	31,526	20,000	19,500	(500)	-2.50%
61004520	5535 Water Meters-Materials	9,102	19,907	2,334	-	-	0	0.00%
61004520	5554 Personnel Services-Clothin All	4,800	4,900	6,000	7,500	7,500	0	0.00%
61004520	5559 Personnel Services Licenses	1,913	1,460	1,171	3,500	3,500	0	0.00%
TOTAL	DPW Water Distribution	403,422	452,605	450,711	476,194	493,575	17,381	3.65%
61004530	5210 Green River Plant Electricity	35,835	31,697	47,325	36,000	38,000	2,000	5.56%
61004530	5211 Adams Hill Tank/Pump Electrici	5,030	5,214	6,452	6,000	6,500	500	8.33%
61004530	5213 Green River Plant Gas	1,516	950	1,004	1,000	1,000	0	0.00%
61004530	5246 Green River Pump-Contract Serv	1,842	3,347	5,883	4,200	4,300	100	2.38%
61004530	5247 Adams Hill Tank Pump-Contract	1,238	-	-	2,000	2,000	0	0.00%
61004530	5346 Adams Hill Tank Pump Communica	414	417	72	900	900	0	0.00%
61004530	5532 Green River Pumpstation-Materi	5,573	288	922	1,000	1,000	0	0.00%
61004530	5533 Materials Adams Hill Tank Pump	75	15	125	1,600	1,600	0	0.00%
TOTAL	DPW Water Pumping Stat	51,523	41,928	61,783	52,700	55,300	2,600	4.93%

61004540	5111	Perm Salary & Wages Full Time	135,047	110,394	68,161	98,890	98,800	(90)	-0.09%
61004540	5129	Longevity Pay	550	606	663	690	745	55	7.97%
61004540	5130	Overtime	14,891	12,192	8,533	18,000	14,000	(4,000)	-22.22%
61004540	5157	Standby	4,930	5,335	0	10,000	10,000	0	0.00%
61004540	5210	Millbrook Wells Electricity	25,154	28,314	28,911	31,000	30,000	(1,000)	-3.23%
61004540	5211	Oak Hill Filter Plant Electric	3,970	4,774	4,518	5,000	5,000	0	0.00%
61004540	5212	Rocky Mt Tank Electricity	2,632	2,175	1,353	2,200	2,100	(100)	-4.55%
61004540	5213	Millbrook Wells Gas	1,953	1,236	696	2,200	1,800	(400)	-18.18%
61004540	5214	Oak Hill Filter Plant Gas	2,804	2,038	991	2,500	2,200	(300)	-12.00%
61004540	5246	Leyden Glenn-Contract Servi	2,942	4,730	3,219	5,000	5,000	0	0.00%
61004540	5247	Millbrook Wells-Contract Servi	7,447	7,322	3,129	8,000	7,000	(1,000)	-12.50%
61004540	5248	Oak Hill Filterplant-Contract	998	2,087	4,632	12,000	10,000	(2,000)	-16.67%
61004540	5250	Laboratory - Contract Service	10,840	6,513	15,151	10,000	10,000	0	0.00%
61004540	5304	Leyden Glenn-Contract Servi	9,324	9,560	10,043	10,150	10,250	100	0.99%
61004540	5305	Medical Physicals	32	0	0	405	410	5	1.23%
61004540	5341	Millbrook Wells-Communications	1,354	1,394	240	2,200	1,800	(400)	-18.18%
61004540	5342	Oak Hill Filter Plant-Communic	2,070	2,084	489	2,200	1,800	(400)	-18.18%
61004540	5531	Millbrook Wells-Chemicals	7,855	6,538	12,256	11,000	12,000	1,000	9.09%
61004540	5532	Oak Hill Filter Plant-Chemical	7,633	6,152	7,906	8,000	8,000	0	0.00%
61004540	5533	Materials Leyden Glen Reservoi	292	71	0	300	300	0	0.00%
61004540	5534	Millbrook Wells-Materials	5,209	1,117	816	5,000	5,000	0	0.00%
61004540	5535	Oak Hill Filter Plant-Material	6,808	4,442	6,212	5,000	9,000	4,000	80.00%
61004540	5536	Rocky MT Water Tank-Materials	790	404	50	1,200	1,200	0	0.00%
61004540	5537	Laboratory Materials	6,510	9,765	10,215	10,000	10,500	500	5.00%
TOTAL	DPW Water Supply Facil		262,033	229,243	188,183	260,935	256,905	(4,030)	-1.54%
61007100	5900	Water Fund Projects-MPL 2000	132,198	143,000	115,000	0	0	0	0.00%
61007100	5905	Water Fund Projects-MPL 2005	15,000	11,000	11,000	10,000	0	(10,000)	-100.00%
61007100	5909	Multi-Purpose Loan of 2009	6,000	6,000	6,000	5,000	5,000	0	0.00%
61007100	5912	Water Principal MPL 2012	40,000	40,000	40,000	25,000	15,000	(10,000)	-40.00%
61007100	5914	Water Principal-MPL 2014	15,000	15,000	10,000	10,000	10,000	0	0.00%
61007100	5916	Multi Purpose Loan of 2016	60,000	60,000	60,000	60,000	60,000	0	0.00%
61007100	5918	MP 2018	0	0	0	0	0	0	0.00%
61007100	5919	MP 2019	0	0	113,750	62,000	60,000	(2,000)	-3.23%
TOTAL	Debt Service		268,198	275,000	355,750	172,000	150,000	(22,000)	-12.79%
61007510	5900	Water Fund Projects-MPL 2000	13,764	7,920	2,300	-	-	0	0.00%
61007510	5905	Water Fund Projects-MPL 2005	1,636	420	620	200	-	(200)	-100.00%
61007510	5909	Multi-Purpose Loan of 2009	1,335	3,414	945	753	580	(173)	-22.97%
61007510	5912	Water Interest-MPL 2012	4,005	3,205	2,405	1,405	780	(625)	-44.48%
61007510	5914	Water Interest-MPL 2014	6,963	6,212	5,462	4,963	4,465	(498)	-10.03%
61007510	5916	Multi Purpose Loan of 2016	67,838	43,125	41,325	39,525	37,725	(1,800)	-4.55%
61007510	5919	Multi Purpose Loan 2019	-	-	13,750	25,950	22,900	(3,050)	-11.75%
TOTAL	Debt Interest		95,540	64,296	66,807	72,796	66,450	(6,346)	-8.72%
61007520	5925	Water Fund Temporary Interest	-	4,350	3,487	35,000	15,000	(20,000)	-57.14%
TOTAL	Short Term Interest		-	4,350	3,487	35,000	15,000	(20,000)	-57.14%
61009910	5961	Indirect Cost Transfer-Workers	14,140	-	3,667	10,396	13,565	3,169	30.48%
61009910	5962	Indirect Cost Transfer-Health	70,000	58,000	106,207	138,802	165,594	26,792	19.30%
61009910	5963	Indirect Cost Transfer-Life In	1,000	1,000	1,943	1,700	1,700	0	0.00%
61009910	5964	Indirect Cost Transfer-Retirem	64,578	79,096	83,528	98,321	210,891	112,570	114.49%
61009910	5965	Indirect Cost Transfer-Other D	102,968	-	57,941	57,727	69,645	11,918	20.65%
61009910	5966	Indirect Cost Transfer-Medicar	11,240	11,802	7,551	11,049	11,444	395	3.57%
TOTAL	Indirects		263,926	149,898	260,837	317,995	472,839	154,844	48.69%
61009930	5960	Transfer To Capital Proj Fund	75,000	-	-	-	-	0	
TOTAL	Water Enterprise Fund		1,727,257	1,431,845	1,616,991	1,748,394	1,876,304	127,910	7.32%
FY21 Water rate is 53.52									

CITY COUNCIL ORDER
City of GREENFIELD
MASSACHUSETTS

Councilor _____ :
Second by Councilor _____ :

The City Council,

Upon recommendation of Mayor Wedegartner

An Order
FY22 Sewer Enterprise Appropriation - \$2,247,635

Ordered, that:

The sum of \$2,247,635 be appropriated for the FY22 Sewer Enterprise fund and that \$433,793 be included in appropriation from the General Fund for Sewer indirect costs to be allocated to the Sewer enterprise fund for funding and that \$2,247,635 be raised from sewer user rate receipts for the fiscal year starting July 1, 2021 and ending June 30, 2022.

Majority vote required
VOTE:

Explanation of supporting rationale:

Sewer Enterprise Budget Attached

Informational:

1. "Raised" and "Appropriated" does not include indirect costs
2. To prevent duplication on the tax recap, "Indirect costs" are listed separately as they are a reimbursement to the General Fund.

CITY OF GREENFIELD
FY2021-2022 Sewer Enterprise Fund Budget

REVENUE		FY18	FY19	FY20	FY21	FY22	FY22	Rate Percent
		Actual	Actual	Actual	Adopted	Mayor	Rate	Increase
	Sewer Rates	2,375,461	2,351,371	2,452,457	2,534,864	2,561,428	6.10	3.4%
	Sewer Other	129,500	139,539	201,004	140,000	120,000		
	Interfund Transfer	-	164,492	-				
	TOTAL REVENUE	2,504,961	2,655,403	2,653,461	2,674,864	2,681,428		

EXPENSES		FY18	FY19	FY20	FY21	FY22	Amount	Percent
Account	Description	Actual	Actual	Actual	Adopted	Mayor	Increase	Increase
60001450	5319 Bank Service Charges	1,270	427	0	0	0	0	0.00%
	TOTAL BANK SERVICES	1,270	427	0	0	0	0	0.00%
60004110	5111 Sewer Ent Salary Wages	289,806	197,421	241,178	167,700	184,890	17,190	10.25%
60004110	5129 Longevity Pay	2,735	2,343	2,048	2,150	1,310	(840)	-39.07%
60004110	5303 Sewer Engineering				0	45,000	45,000	100.00%
TOTAL	DPW Admin & Engineerin	292,541	199,764	243,226	169,850	231,200	61,350	36.12%
60004290	5111 Sewer Ent Salary Wages	53,111	55,357	55,748	55,715	55,715	0	0.00%
60004290	5129 Longevity Pay	1,526	1,474	766	790	900	110	13.92%
60004290	5130 Overtime Vehicle Maint	470	198	0	700	700	0	0.00%
60004290	5242 Swr Veh Maint Cont Serv	6,500	1,589	0	6,000	6,000	0	0.00%
60004290	5482 Sewer Gasoline	4,660	5,773	4,666	6,000	6,000	0	0.00%
60004290	5483 Diesel Fuel Sewer Enterprise	16,228	17,851	18,103	16,000	15,000	(1,000)	-6.25%
60004290	5484 Sewer Veh Maint Lubricants	3,000	0	0	3,000	3,000	0	0.00%
60004290	5485 Sewer Veh Maint Parts	40,000	30,000	30,000	40,000	40,000	0	0.00%
60004290	5870 Sewer Vehicle Lease	0	0	31,000	10,000	10,000	0	0.00%
TOTAL	DPW Service Division	125,495	112,241	140,283	138,205	137,315	(890)	(0.01)
60004400	5111 Perm/full Time Wages	291,851	300,094	299,470	327,730	328,100	370	0.11%
60004400	5120 Temporary Full Time	0	0	3,194	7,600	0	(7,600)	-100.00%
60004400	5129 Longevity Pay	3,354	1,941	2,488	1,940	2,055	115	5.93%
60004400	5130 Overtime-Collection	16,766	15,136	21,539	26,000	27,000	1,000	3.85%
60004400	5157 Standby Collection	24,960	24,914	30,498	30,000	30,500	500	1.67%
60004400	5246 Sewer Mains-Contract Services	10,938	180	228	3,000	3,000	0	0.00%
60004400	5247 Sewer Service-Contract Service	199	203	628	4,000	4,000	0	0.00%
60004400	5305 Medical Physicals	267	340	410	1,170	1,170	0	0.00%
60004400	5308 Random Drug Testing	50	1,140	670	2,400	2,000	(400)	-16.67%
60004400	5321 Tuition-Sewer Collection	1,000	1,039	600	2,250	2,000	(250)	-11.11%
60004400	5532 Sewer Mains - Materials	31,514	36,749	27,358	33,000	41,500	8,500	25.76%
60004400	5533 Materials Sewer Manholes	1,550	9,194	392	9,000	19,000	10,000	111.11%
60004400	5534 Sewer Ser - Materials	637	3,985	6,330	4,000	4,000	0	0.00%
60004400	5535 Flow Meters	0	0	0	1,000	0	(1,000)	-100.00%
60004400	5554 Pers. Ser -Clothing Allow	4,800	3,591	3,600	6,600	6,600	0	0.00%
60004400	5559 Licenses-Sewer Collection	420	100	443	1,080	1,100	20	1.85%
60004400	5840 Sump Pump I & I	6,000	0	2,000	7,500	7,500	0	0.00%
60004400	5841 Drain Line Repair	0	1,825	5,443	4,000	4,000	0	0.00%
60004400	5845 Sewer Service Cleanout Program	0	78	0	0	0	0	0.00%
TOTAL	DPW Sewers & Drains	394,306	400,509	405,290	472,270	483,525	11,255	2.38%

EXPENSES			FY18	FY19	FY20	FY21	FY22	Amount	Percent
Account	Description		Actual	Actual	Actual	Adopted	Mayor	Increase	Increase
60004430	5211	Sewer Pump Station-Electricity	5,612	6,192	5,605	6,200	6,000	(200)	-3.23%
60004430	5213	Sewer Pump Station Propane Gas	0	0	0	500	500	0	0.00%
60004430	5246	Sewer Pump Sta-Cntr Service	0	2,050	0	2,000	2,000	0	0.00%
60004430	5532	Sewer Pump Station-Materials	917	282	297	2,000	2,000	0	0.00%
TOTAL	DPW Sewer Pumping Stat		6,529	8,523	5,902	10,700	10,500	(200)	-1.87%
60004490	5111	Perm/full Time Wages	80,531	103,674	148,205	152,000	148,900	(3,100)	-2.04%
60004490	5120	Temporary Full Time	9,157	1,298	0	7,600	7,000	(600)	-7.89%
60004490	5129	Longevity			0		740	740	100.00%
60004490	5130	Overtime-Sewer Treatment	10,506	16,638	25,186	28,000	28,000	0	0.00%
60004490	5157	Standby-Sewer Treatment	2,570	1,945	6,997	13,500	15,000	1,500	11.11%
60004490	5211	WPCF Electricity	157,451	170,803	166,592	160,000	130,000	(30,000)	-18.75%
60004490	5212	WPCF Heating Oil	10,562	13,169	10,821	13,000	12,000	(1,000)	-7.69%
60004490	5213	WPCF LP Gas	0	0	0	100	100	0	0.00%
60004490	5246	WPCF Contacted Serv	12,951	12,681	18,539	15,000	15,000	0	0.00%
60004490	5247	WPCF Lab-Cont Serv	6,673	4,189	5,297	8,000	8,000	0	0.00%
60004490	5248	Sludge Disposal Contract Serv	268,645	439,065	571,279	540,000	510,000	(30,000)	-5.56%
60004490	5293	Sewer Plan	0	0	0	0	0	0	0.00%
60004490	5305	Medical Physicals	149	645	0	540	540	0	0.00%
60004490	5321	WPCF Tuition	4,500	1,853	413	3,000	3,000	0	0.00%
60004490	5341	WPCF Communications	2,685	2,772	1,483	4,000	2,500	(1,500)	-37.50%
60004490	5531	WPCF Chemicals	11,518	20,743	18,396	20,000	20,000	0	0.00%
60004490	5532	WPCF Materials	29,107	28,924	29,118	48,000	48,000	0	0.00%
60004490	5533	Materials WPCF Lab	9,667	10,819	9,425	7,400	7,400	0	0.00%
60004490	5536	WPCF Tools	6	0	0	0	0	0	0.00%
60004490	5554	Clothing Allow Uniforms	7,438	6,928	8,344	9,000	8,000	(1,000)	-11.11%
60004490	5559	WPCF Licenses	1,053	591	898	1,000	1,500	500	50.00%
TOTAL	DPW W.P.C.F.		625,169	836,738	1,020,992	1,030,140	965,680	(64,460)	-6.26%
60007100	5905	Sewer Principal MPL 2005	12,000	9,000	6,000	8,000	0	(8,000)	-100.00%
60007100	5909	Multi-Purpose Loan of 2009	26,000	27,000	23,000	25,000	24,500	(500)	-2.00%
60007100	5912	Sewer Project - MPL 2012	60,000	65,000	50,000	35,000	30,000	(5,000)	-14.29%
60007100	5914	Sewer Projects - MPL 2014	25,000	25,000	25,000	25,000	25,000	0	0.00%
60007100	5916	Multi Purpose Loan of 2016	43,000	40,000	40,000	40,000	40,000	0	0.00%
60007100	5919	MP2019			130,714	162,000	155,000	(7,000)	-4.32%
60007100	5940	WPCP Upgrade-MWPAT Loan	406,458	421,542	0	0	0	0	0.00%
TOTAL	Debt Service		572,458	587,542	274,714	295,000	274,500	(20,500)	-6.95%
60007510	5905	Sewer Interest-MPL 2005	1,205	920	440	160	0	(160)	-100.00%
60007510	5909	Multi-Purpose Loan of 2009	6,850	3,755	5,180	4,340	3,475	(865)	-19.93%
60007510	5912	Sewer Project - MPL 2012	8,662	7,463	6,163	4,913	4,040	(873)	-17.77%
60007510	5914	Sewer Projects - MPL 2014	11,425	10,176	8,925	7,675	6,425	(1,250)	-16.29%
60007510	5916	Multi Purpose Loan of 2016	32,190	20,000	18,800	17,600	16,400	(1,200)	-6.82%
60007510	5919	MP 2019			55,775	107,500	99,575	(7,925)	-7.37%
TOTAL	Debt Interest		60,332	42,313	95,283	142,188	129,915	(12,273)	-8.63%
60007520	5925	Temporary Interest	0	143,415	10,354	22,000	15,000	(7,000)	-31.82%
TOTAL	Short Term Interest		0	143,415	10,354	22,000	15,000	(7,000)	-31.82%
60009910	5961	Indrct Cost/worker Comp-Trans	14,140	0	4,377	10,396	18,900	8,504	81.80%
60009910	5962	Indirect Cost/health Ins-Trans	127,000	115,000	124,600	138,802	115,442	(23,360)	-16.83%
60009910	5963	Indirect Cost/life Ins-Trans	1,200	1,000	1,895	1,700	1,275	(425)	-25.00%
60009910	5964	Indirect Cost/retirement-Trans	71,387	79,096	107,306	147,481	210,801	63,320	42.93%
60009910	5965	Indirect Costs/other Dpt-Trans	102,968	0	81,916	84,221	75,328	(8,893)	-10.56%
60009910	5966	Indirect Cost-Medicare Match	12,240	12,847	13,018	11,911	12,047	136	1.14%
TOTAL	Indirects		328,935	207,943	333,112	394,511	433,793	39,282	9.96%
TOTAL EXPENSES			2,407,035	2,539,416	2,529,156	2,674,864	2,681,428	6,564	0.25%

FY21 Sewer rate is \$5.90

CITY COUNCIL ORDER
City of GREENFIELD
MASSACHUSETTS

Councilor _____ :
Second by Councilor _____ :

The City Council,

Upon recommendation of Mayor Wedegartner

An Order
FY22 GCET Enterprise Appropriation - \$1,771,602

Ordered, that:

The sum of \$1,771,602 be appropriated for the FY22 GCET Enterprise fund and that \$97,879 be included in appropriation from the General Fund for GCET Enterprise indirect costs to be allocated to the GCET enterprise fund for funding and that \$1,771,602 be raised from GCET user rate receipts for the fiscal year starting July 1, 2021 and ending June 30, 2022.

Majority vote required
VOTE:

Explanation of supporting rationale:

GCET Enterprise Budget Attached

Informational:

"Raised" and "Appropriated" does not include indirect costs.

To prevent duplication on the tax recap, "Indirect costs" are listed separately as they are a reimbursement to the General Fund.

CITY OF GREENFIELD
FY 2021-2022 GCET Enterprise Fund Budget

REVENUE								
			FY19	FY20	FY21	FY22	Amount	Percent
Account	Object	Description	Actual	Actual	Adopted	Mayor	Increase	Increase
65004650	4265	GCET Rates	562,386	1,100,246	1,639,154	1,869,481	230,327	14.05%
65004650	4268	GCET Other	11,464				-	
		GCET Retained Earnings	141,897		-	-		
TOTAL REVENUE			715,747	1,100,246	1,639,154	1,869,481	230,327	14.05%
EXPENSES								
SALARY & WAGES								
Account	Object	Description	FY19	FY20	FY21	FY22	Amount	Percent
			Actual	Actual	Adopted	Mayor	Increase	Increase
65004650	5111	Sal & Wages -Full Time	59,296	73,545	154,750	177,500	22,750	14.70%
65004650	5116	Wages Technology & Network	270,122	243,480	306,494	313,131	6,637	2.17%
65004650	5117	Wages Sales & Marketing	40,021	29,458	35,000	37,318	2,318	6.62%
							-	
Total	Wages		369,439	346,483	496,244	527,949	31,705	6.39%
EXPENSES								
65004650	5260	Technology Operations	12,022	15,851	11,400	22,200	10,800	94.74%
65004650	5269	Network Operations	131,524	316,232	374,100	529,886	155,786	41.64%
Total	Technology & Network Expenses		143,546	332,083	385,500	552,086	166,586	43.21%
65004650	5211	Electricity	17,242	54,739	35,000	36,000	1,000	2.86%
65004650	5265	Advertising/Marketing	3,542	1,446	900	4,800	3,900	433.33%
65004650	5268	Microsoft, 8 x 8, Slack	10,775	5,639	20,553	26,255	5,702	27.74%
65004650	5271	Rent	42,526	25,383	32,604	32,604	-	0.00%
65004650	5301	Accounting & Audit	-	-	4,800	4,800	-	0.00%
65004650	5302	Legal	5,962	2,700	5,400	7,200	1,800	33.33%
65004650	5309	Bank & Merchant Fees	13,569	26,407	23,822	45,328	21,506	90.28%
65004650	5341	Phone	1,351	1,356	2,400	3,600	1,200	50.00%
65004650	5421	Office Supplies	1,653	1,137	300	300	-	0.00%
65004650	5743	Pole Insurance	3,000	3,000	3,000	3,000	-	0.00%
							-	
Total General & Admin			99,619	121,806	128,779	163,887	35,108	27.26%
65007100	5916	LT Debt Prinicipal					-	
65007510	5916	LT Debt Interest					-	
65007520	5925	BAN Interest	45,833	150,000	100,041	73,560	(26,481)	-26.47%
65007520	59991	BAN Princ Paydown		147,060	294,120	294,120	-	0.00%
Total	Debt Service		45,833	297,060	394,161	367,680	-26,481	-6.72%
65009910	5185	Retirement Assessment	36,835	204,485	125,000	160,000	35,000	28.00%
Total	Ordinary Expenses		695,272	1,301,918	1,529,684	1,771,602	241,918	15.81%
65009910	5960	Health Insurance	100,000	78,848	100,447	83,314	(17,133)	-17.06%
65009910	5963	Life		859	1,133	992	(141)	-12.44%
65009910	5966	Medicare Tax		6,884	7,890	7,656	(234)	-2.97%
65009910	5961	Work Comp			0	5,917	5,917	5917.00%
Total	Indirect Costs		100,000	86,591	109,470	97,879	-11,591	-10.59%
TOTAL	GCET Enterprise Fund		795,272	1,388,509	1,639,154	1,869,481	230,327	14.05%